



# ***Department of the Army Mobile Retention Training Team***

## **WORKBOOK**



October 2006

**Recruiting and Retention School  
Soldier Support Institute  
Fort Jackson, South Carolina**



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# ***Integration Counseling Session***

## **Possible Points/Areas of Discussion:**

1. Welcoming to the unit.
2. Basic human needs:                      Personnel Issues:                      Finance Issues:
  - ⇒ *FOOD*                                      *BASD*                                      *EB*
  - ⇒ *CLOTHING*                                      *PEBD*                                      *SRB*
  - ⇒ *SHELTER*                                      *ETS*
  - ⇒ *MONEY*                                      *SRR*
  - ⇒ *ETC....*
3. Ensure family is invited to attend all incoming/processing orientations.
4. ACS Welcome Packet (If not previously received).
5. Local area maps.
6. Services available/locations (some examples are):
  - a. Housing Referral office
  - b. ACS
  - c. AER
  - d. Red Cross
  - e. Finance and Accounting Office
  - f. Installation facilities
  - g. Banking/Credit Unions
  - h. Local civilian employment opportunities
  - i. Overseas language training
  - j. Thrift Shop
  - k. Outdoor Recreation Center
  - l. Craftshops
  - m. Transportation/Household Goods Office
  - n. Medical/Dental Facilities
  - o. Education programs/facilities
  - p. Chapels/religious activities
  - q. Libraries
  - r. Postal/mail services and facilities
  - s. Child care facilities
  - t. Veterinary services
  - u. Youth activities
  - v. Recreational areas
  - w. Gymnasium facilities/programs
  - x. Enlisted/NCO Clubs
7. Organization history, policies, and practices:
  - a. Career Counselor/Reenlistment NCO role and responsibilities
  - b. Resources available to help resolve problems
  - c. Tour of organization work areas
  - d. Introduction to other soldiers in unit
  - e. Organization mission/facilities

## ***Integration Situational Information***

**CASE NAME:** PVT ROBERTSON

1. You are the Unit Reenlistment NCO for Co C, 1st Bn, 8th AR 4th Inf Div, Fort Carson CO 80913
2. PVT Robertson came by your office today to talk about a problem. He just received a letter from "ACE" finance company telling him that his loan payments are 3 months past due and they were turning the case over to a collection agency.
3. He is very concerned about his credit rating and wants to know if there is anything he can do to straighten this out. During your conversation you discover the reason he is past due on his payment is because he did not receive any pay from the Army until after he graduated from Basic Training.

### **Seven Counseling Steps**

**Open**

**Summary**

**Needs, Wants, Desires**

**Facts**

**Objections**

**Summary**

**Close**

[illegible]

AKO E-MAIL

1. SSN

2. Name (Last First Middle Suffix)

3. First Day Eligible (AC)

4. First Day Eligible (RC)

Last Day Eligible

Last Day Eligible

RETENTION/TRANSITION PROGRAM DATA WORKSHEET

For use of this form see AR 601-280. The proponent agency is the Army G1 Retention

RETAIN ELIGIBILITY TABS													
5. Spouse SSN	6. MPC Spouse	7. EFMP	8. EFMP Date	43. TYP WPM	44. DIAB	45. Physical Profile	46. Physical Cat	47. Physical Prof Dt					
9. DOB	10. Gender	11. Race	12. LOCID	13. Citizenship	48. HIV Date	50. Weight	51. Body Fat %	52. Audio Perception					
14. Home of Record (Street)		15. BASD	16. PEBD	17. ETS	53. Color Perception	55. APFT Date	56. APFT Profile	57. MMRB Date					
		18. AEA Code	19. NBR RENL	20. DEROS	58. MOS Certified	60. SMOS	61. Promotion MOS	62. AMOS					
		21. AEA Term	22. Grade	23. Term LV Date	63. Bonus MOS	64. Bonus Date	66. SOL(s)	67. AS(s)					
(City, State, Zip)		24. DROS	25. Term	26. DCOST	68. LANG(s)	74. Unit Address (Unit Name)							
27. DT LST PCS	28. DOR	30. DEP Date		31. FLAG (Code/Date)	70. Current UIC	(Street)							
32. TIAFS (Years Months Days)		34. Civilian Ed Cert		35. Years Civilian Ed	72. MACOM	(City, State, Zip)							
36. MES	37. MEL	38. ASVAB Date	GT	GM/MAINT	EL/ELEC	CL/ADMIN	MM/MECH	SC/COMMO					
39. Math	40. Science	41. Dri	42. MVB	CO/CMBT	FA	OFFOOD	SIT/TECH	75. AWOL					
82. Timeline (Notes, Miscellaneous Remarks)		77. Waiver(s)		78. Court Martial	79. PSII Comp/Date	80. PSII Init/Date	81. PSI Start/DPSTA						

RESERVATION INFORMATION

83. Option Preference(s)		85. Option Selected		90a. Training Data		90b. Assignment Date		94. Extension Data	
MOS	CONUS	OCONUS		86. Option Code	MOS	Start Date	Unit	Location	Current Enl Period
				87. Renl/Ext (Months)	Course Number	Graduation Date	On Orders Date	Report Date	New Enl Period (Years Months Weeks)
				88. Renl/Ext Date	Class	Location	EPD/CTL	Special Instructions	Extension Term
84. Special Prerequisite(s)				89. RGN/ECN	91. TAFS (Years Months Days)		92. Bonus (Mult/Amnt)	93. Bonus Message	Extension Reason
95. Spouse Name	96. Retention NCO (Rank Name Phone)		97. Reenlistment Officer (Rank, Name (FVL), Branch, Phone)		98. Date Submitted				
99. Commander (Rank Name (FML), Branch, Phone)	100. Career Counselor (Rank Name Phone)		101. Career Counselor Signature						
DA FORM 4591-R (OCT 2005)				All Previous Editions (DA 4591-R and DA 1315-R) are Obsolete				Page 1 of 2	

102. Record of Career Counseling			Counselor Initials
Type of Counseling When required Responsible Counselor	Counseling Date	Remarks	
INTEGRATION (Within 30 days of assignment) CAREER COUNSELOR			
PROFESSIONAL/CAREER DEVELOPMENT (Between 90 and 120 days of assignment) CAREER COUNSELOR			
CDR's PROFESSIONAL/CAREER DEVELOPMENT (Annually – BASD Anniversary) CAREER COUNSELOR			
CDR's RETENTION (26 months from ETS) COMPANY GDR			
RETENTION (24-25 months from ETS) CAREER COUNSELOR			
RETENTION OPTIONS (16-18 months from ETS) CAREER COUNSELOR			
RETENTION FOLLOW-UP (12-13 months from ETS) CAREER COUNSELOR			
RETENTION SUMMARY (7 months from ETS) CAREER COUNSELOR			
TRANSITION (6 months from ETS) CAREER COUNSELOR (ACIRC)			
REENLISTMENT FOLLOW-UP (30-60 days after reenlistment) RETENTION NCO			
CHANGE OF STATION/TRANSITION (60-90 days from PCS/leave/ training start date/Transition Leave/ETS) CAREER COUNSELOR			

# ***Professional Development Counseling Session***

## **Possible Points/Areas of Discussion:**

1. Ensure that the unit is maintaining a successful Retention environment by evaluating the following areas:

- ⇒ *PROMOTION (Potential and Opportunities, based on PMOS)*
- ⇒ *EDUCATION (Military and Civilian, accomplishments and goals)*
- ⇒ *CAREER EXPECTATIONS (Short and Long Term Goals)*
- ⇒ *RECOGNITION*
- ⇒ *RECLASSIFICATION*
- ⇒ *BEAR*
- ⇒ *ETC...*

2. In order to properly counsel soldiers, you must be familiar with the following areas:

- a. Promotions and Reductions
- b. Education Programs
- c. Reclassification Actions
- d. BEAR Program
- e. Oversea Service
- f. Active Component Benefits
- g. Status of MOS



## ***Professional Development Situational Information***

**CASE NAME:** PFC ROBERTSON

1. You are the Unit Reenlistment NCO for Co C, 1st BN, 8th AR, 4th Inf Div, Ft. Carson, CO 80913.
2. You have scheduled a professional development counseling session with PFC Robertson for today.
3. PFC Robertson works in 2nd platoon as a tank driver. His PMOS is currently balanced at PFC and at a shortage for SPC/CPL & SGT. He likes the Army and desires to stay in. PFC Robertson has been talking with a friend who works in PAC. He expressed a desire to possibly get into the administration field, specifically 42L. He also wants to know about promotion (19K versus 42L) and if he can get a bonus when he reenlists.

### **Seven Counseling Steps**

**Open**

**Summary**

**Needs, Wants, Desires**

**Facts**

**Objections**

**Summary**

**Close**

# ***Sustainment Counseling Session***

## **Possible Points/Areas of Discussion:**

1. A summary of available information to assist the soldier in his/her career decision. This might include:

- ⇒ Commander's Recommendation
- ⇒ Eligibility (waiver, max renl period, etc....)
- ⇒ Bonus Information
- ⇒ Reenlistment Options (assignment, stabilization, reclassification, etc....)
- ⇒ Benefits (discuss in detail the benefit guide, cover RMC)
- ⇒ Other (work environment, age, etc....)

2. Confirmation of the soldier's needs, wants, and desires (goals, both short and long term).

3. Discuss specific recommendation/course of action to the soldier based on 1 and 2 above. Some of these recommendations may be the same as contained in a career development session or they may be specific reenlistment options.

4. Identify/overcome specific objections to reenlisting.

5. Mandatory reserve obligations (if any) and/or voluntary programs.

6. Get a decision from the soldier to follow a specific course of action (positive retention commitment).

# ***The Seven Counseling Steps***

1. **OPEN:** The opening is designed to set the soldier at ease and give you, the Reenlistment NCO, the opportunity to introduce yourself if you have not met previously; or to reestablish contact. The opening is a greeting and you should display a true sense of sincerity and concern. Be enthusiastic but real. Be confident, professional and relaxed.

2. **SUMMARY:** The purpose of the summary is to go over or rehash previous conversations, or verify information you have gained during your preparation for the counseling session. Determine if there is any change in the soldier's eligibility and/or goals. Start addressing his/her needs, wants, and desires (NWD) if known. Be aware of closing situations and be prepared to attempt to close at this time if a closing opportunity presents itself.

3. **NWD:** Needs, wants and desires are a vital ingredient in getting a commitment from a soldier to stay Army. These are your "buying motives" to which you will be applying your product (The Army). Without clearly defined buying motives you cannot properly begin applying your product. If you cannot apply your product knowledge because of absence of a need, you will end up working against the grain. If you work without well defined needs you will end up without a commitment or with a dissatisfied reenlistee, or one who declines before the oath.

To establish the NWD you must do just that!! Find out exactly what the soldier wants to accomplish with the action (the reenlistment). To do that you must get the soldier talking and the conversation must be controlled by you the counselor. The conversation must be geared to extract from the soldier his/her NWDs. This can be accomplished by you (the counselor) asking a certain type of question. These types of questions are called probing questions or open-end questions. They are questions that are asked in a manner that cannot be answered with a yes or no response. Your aim here is to get the soldier talking; but talking about what you want to talk about; that is the soldier's NWDs. This is directly related to motivation.

4. **FACTS:** This step requires you to take the soldier's NWDs or goals which you have established through probing questions and match them with your product (Options, Benefits, Services, etc...). In presenting the facts always be accurate. Use your regulations and Subject Matter Experts extensively. Always remember that presentation of facts should relate directly to the soldier's NWDs.

5. **OBJECTIONS:** Objections are an intricate part of obtaining a commitment and should be anticipated. If the objection can be identified before the actual counseling session; (example: during the preparation) then prepare a rebuttal. An objection could be a misunderstanding of the facts as they were presented. It usually take the form of a no answer; that no answer may sound like "No, I am not interested", however it could mean "I don't understand something about the facts, I don't see how this action could serve to satisfy my needs or all of my needs have not been addressed". Objections cannot be ignored. If they are, you may look forward to it being voiced again every time you attempt to close.

To overcome objections you must first determine what the objection is, so ask. When the soldier says no to your closing question, briefly restate the NWDs and your presentation of the facts. Make sure that both of you are perfectly clear on these points then ask why. Simply ask "If your needs are as stated and this action can satisfy your needs in this manner, then why not reenlist?" Once the objection is out in the open, approach it in the following manner:

- a. Restate the objection, make sure both you and the soldier understand the real objection.
- b. Inquire before you rebut; find out why the soldier feels that way.
- c. Concede before you rebut; let the soldier know that you can understand those feelings.
- d. Replace "yes, but"; with "yes", and get rid of the "but", it is offensive. Take the "but" out of rebuttal.
- e. Stop rebutting when you have made your point, don't rub the soldier's nose in any inability to pick up fine points.
- f. Rebut only that which needs rebutting; don't rebut irrelevant data, it could lead to an argument.

Again related to motivation. Soldier may need to decide between two NWDs when only one can be fulfilled. May also need to realize the sacrifice needed as opposed to the gain offered.

6. **SUMMARY:** This second summary is used to insure that both you and the soldier are in complete agreement on the facts, NWDs, what is expected of the soldier and what the soldier expects of the Army.

7. **CLOSE:** You may do everything correctly and know and believe in your product 100%, but fail to perform the most crucial step and that is the close. The close is merely asking for the reenlistment. Example: "John, my understanding is that you desire to be stationed at Ft Dix, NJ. If I obtain an assignment to Ft Dix for you tomorrow, would you reenlist next Tuesday or Wednesday?" Remember you must "ask for the reenlistment", to do this ask a closing question. There are several ways to ask for the reenlistment.

## ***5 Ways to Ask for a Commitment and Get It!***

1. ***THE DIRECT APPROACH:*** The most common approach to ask for a commitment is the straight forward, uncomplicated request. It is business like and to the point, showing that the Reenlistment NCO has confidence in the retention presentation and subsequent commitment. It need not be "high pressure" in any way. Most soldiers expect any good Reenlistment NCO to ask for a commitment and regard the request as the logical climax of a good retention presentation.
2. ***THE "TAKE IT FOR GRANTED" TECHNIQUE:*** This approach also mirrors the Reenlistment NCO's confidence. It takes such forms as "Since you have no more questions, we might as well start the paper work". It assumes from what has transpired that a commitment has been made, and starts to settle the details, such as the officer, location, and the reenlistment date.
3. ***THE "EITHER/OR" TECHNIQUE:*** "As I've shown you, Ft Bliss or Ft Huachuca is available. The two installations will suit your needs". This technique gives the soldier a positive choice between two alternatives -- a choice of location, unit of assignment, etc... When the soldier answers the question, a commitment has been made. Either choice should be attractive to the soldier with the answer depending on personal preference.
4. ***THE "STEP BY STEP" TECHNIQUE:*** This approach achieves the hard-to-get answer by way of a series of easy answers and is often the best technique to use with a soldier who doesn't like to make decisions. "Ft Benning is a super installation and is located close to some nice vacations spots. Don't you agree? You being an infantryman, and Ft Benning being the "Home of the Infantry", wouldn't that be your choice? I'd like to be assigned there, wouldn't you? I could lock you in a reservation today to avoid it being lost. We can reenlist you Friday."
5. ***THE "POSITIVE NEGATIVE" TECHNIQUE:*** This approach makes positive use of a negative point which the Reenlistment NCO knows does not apply. In stating the negative point, the Reenlistment NCO is certain the soldier will refuse it, and in doing so, suggests the positive point which then becomes the basis for the close. For example, the Reenlistment NCO might state, "When I reenlisted, I had no options to choose from," knowing the soldier currently has several options available.

### ***TOUGH MINDEDNESS OBTAINS COMMITMENTS!!!***

The three "D's" of Tough Mindedness are:

- ⇒ ***Dedication***
- ⇒ ***Discipline (Self)***
- ⇒ ***Determination***

The key word in "Ask for the Commitment" is ASK!!! Ask a closing question. Questions require answers, answers require decisions, and decisions require action.

## ***Regular Military Compensation (RMC)***

<b>BASE PAY X 12</b>	<b>=</b>	<b>\$</b>		<b>PER YEAR</b>
<b>BAH X 12</b>	<b>=</b>	<b>\$</b>		<b>PER YEAR</b>
<b>BAS X 12</b>	<b>=</b>	<b>\$</b>		<b>PER YEAR</b>
<b>TAX ADVANTAGE/ETC. =</b>	<b>=</b>	<b>\$</b>		<b>PER YEAR</b>
<b>TOTAL RMC</b>	<b>=</b>	<b>\$</b>		<b>PER YEAR</b>

*\* Does not include clothing allowance, special duty/assignment pay/allowances, bonuses, or benefits.*

## ***Army Benefits***

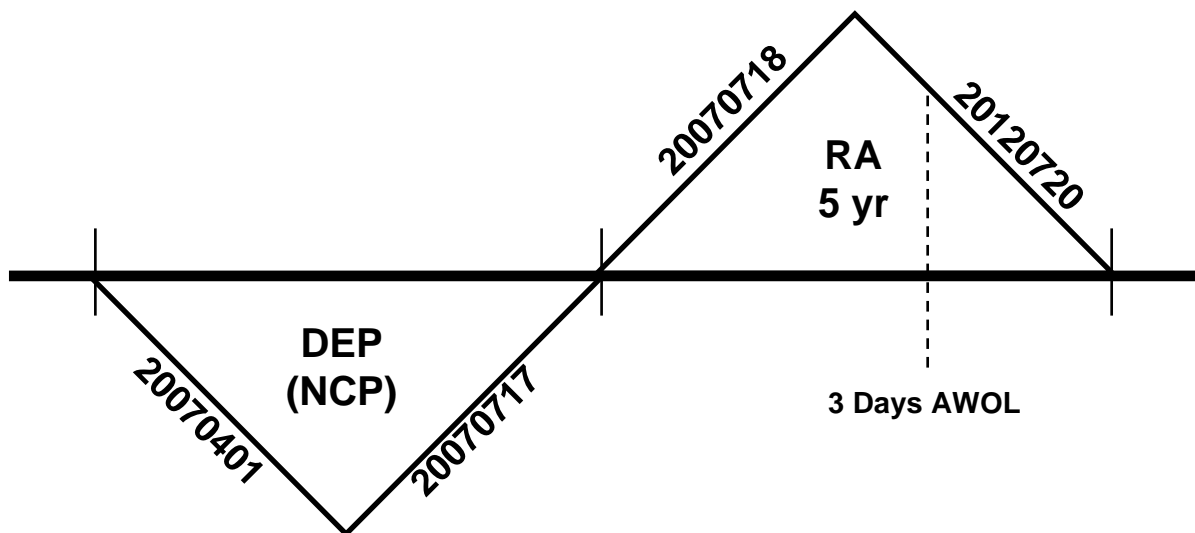
- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. Security</li> <li>2. Pay</li> <li>3. Tax Breaks</li> <li>4. Quarters</li> <li>5. Commissary</li> <li>6. PX</li> <li>7. Service Station</li> <li>8. NCO/Enlisted Club</li> <li>9. Bowling Alley</li> <li>10. Gym</li> <li>11. Youth Center</li> <li>12. Recreational Equipment</li> <li>13. Recreational Areas</li> <li>14. Army Community Service</li> <li>15. Clothing Sales</li> <li>16. Medical</li> <li>17. Dental</li> <li>18. Education Center</li> <li>19. Legal Assistance</li> <li>20. TriCare</li> <li>21. Religious Center</li> <li>22. Army Emergency Relief</li> <li>23. Selective Reenlistment Bonus</li> <li>24. Recreation Center</li> <li>25. Allotments</li> <li>26. Financial Assistance</li> <li>27. Wills</li> <li>28. Power of Attorney</li> <li>29. Survivors Benefits               <ol style="list-style-type: none"> <li>a. Dependency Compensation</li> <li>b. SGLI</li> <li>c. 6 Month Gratuity</li> <li>d. Social Security</li> <li>e. Survivor Benefits</li> <li>f. Burial</li> </ol> </li> <li>30. Dependent Education Program.</li> <li>31. Travel</li> <li>32. Shipment of Automobile</li> <li>33. Housing Referral Service</li> <li>34. Advancement/Promotion</li> <li>35. Military Discounts</li> </ol> | <ol style="list-style-type: none"> <li>36. Passes/Free Time</li> <li>37. Veterans Benefits</li> <li>38. Uniform Allowance</li> <li>39. American Red Cross</li> <li>40. Veteran Educational Assistance Program</li> <li>41. Veterinary Service</li> <li>42. Golf Course</li> <li>43. Reenlistment Options</li> <li>44. Reclassification</li> <li>45. Requests for Personnel Actions</li> <li>46. Paid Holidays</li> <li>47. Hospitalization</li> <li>48. Pride</li> <li>49. Job Satisfaction</li> <li>50. Military Space "A" Transportation</li> <li>51. Tuition Assistance</li> <li>52. Barracks</li> <li>53. Day Room</li> <li>54. Dining Facility</li> <li>55. USO</li> <li>56. Tennis Courts</li> <li>57. Ball Diamonds</li> <li>58. Esprit de Corps</li> <li>59. Swimming Pool</li> <li>60. Library</li> <li>61. Free Corrective Eye Surgery</li> <li>62. Discount Vacation Shades of Green</li> <li>63. Free Entertainment</li> <li>64. Craft Shops</li> <li>65. Day Care</li> <li>66. Rod and Gun Club</li> <li>67. Travel Expenses</li> <li>68. Shipment of HHG</li> <li>69. No Fee Passport</li> <li>70. E Army U</li> <li>71. No Fee Military School</li> <li>72. New GI Bill</li> <li>73. Retirement</li> </ol> |
|--|---|

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## ***Situational Information***

**CASE NAME:** SPC ROBERTSON

1. You are the Reenlistment NCO for HHC, 3rd Bn, 63rd Armor, APO AE 09033.
2. SPC Robertson has talked to you about his reenlistment. He has indicated that he would like to reenlist on 20 January 2011 for Ft Carson, CO. He has decided to reenlist only for the minimum number of years needed for the option and to receive a bonus if one is available.
3. Additional information:
  - a. He has been recommended for continued service by his unit commander.
  - b. He is 68 inches tall and weighs 167 pounds.
  - c. He passed his most recent APFT on 14 Nov 2010.
  - d. SPC Robertson was AWOL for 3 days from 2 through 4 September, 2009.



**ENLISTED RECORD BRIEF**

BRIEF DT		NAME ROBERTSON, ROBERT RAY										RANK - DOR SPC - 20090404		PMOS 19K		SSN 900-00-0018		COMPONENT REGULAR	
<div>SECTION I - Assignment Information</div> <div> <div> <div>O/S Deployment Combat Duty</div> <div> <div>#S - 0</div> <div>#L - 0</div> <div>#</div> <div>C</div> <div>O</div> <div>R</div> <div>TOT:</div> </div> </div> <div> <div>Dwell Time</div> <div> <div>Start</div> <div>20120720</div> </div> <div> <div>Months - Days</div> <div></div> </div> </div> </div>																			



# Eligibility Answersheet

Case Name: \_\_\_\_\_

INIT

MID

CAR

1. What is the soldier's category? .....

Current ETS: \_\_\_\_\_

What is the soldier's reason for discharge? ..... In-the-Window/SRR: \_\_\_\_\_

What is the date of discharge? ..... Discharge: \_\_\_\_\_

What is the date of reenlistment? ..... Reenlistment: \_\_\_\_\_

When appropriate, indicate date of extension. .... Extension: \_\_\_\_\_

2. Determine the soldier's eligibility under each of the following criteria. If the soldier is ineligible, then determine if that criteria is waivable.

	CRITERIA	E L I G I B L E	I N E L I G I B L E	E L I G I B L E	I N E L I G I B L E	W A I V A B L E		APPROVAL AUTHORITY		
						Y E S	N O	BN CDR (LTC)  OR SPCMCA	FIRST GENERAL OFFICER  OR GCMCA	EIS OR PERSCOM
		RENL		EXT						
	AGE									
	CITIZENSHIP									
	TRAINABILITY / EDUCATION									
	PULHES									
	APFT									
	WEIGHT CONTROL									
	RANK									
	MORAL & ADMIN.									

<b>CATEGORY</b>  ETS - BASD _____  +1 DAY _____	<b>AGE</b>  RENL - DOB _____  +TERM _____	<b>RANK</b>
<b>APFT</b>  APFT DATE + 9 MONTHS _____  - 1 DAY _____	BASD +RCP _____  - 1 DAY _____  CONVERT _____  RCP DATE - RENL _____  + 1 DAY _____	
<b>WEIGHT</b>  RENL/EXT - DOB _____  GENDER: _____  HEIGHT: _____ WEIGHT: _____ MAX AUTH: _____		

3. What is the maximum authorized reenlistment period for this soldier?

NONE	2 YRS	3 YRS	4 YRS	5 YRS	6 YRS	INDEF
------	-------	-------	-------	-------	-------	-------

4. Is the soldier eligible to extend today ?

YES

Indicate why:

NO

Indicate why:

SRR	RANK	ELIGIBILITY	IN THE WINDOW	OTHER: _____
-----	------	-------------	---------------	--------------

## Options Answersheet

CASE NAME: \_\_\_\_\_

Determine the soldier's eligibility for the following options.

ELIG

- \_\_\_\_\_ Regular Army Reenlistment Option
- \_\_\_\_\_ Current Station Stabilization Reenlistment Option
- \_\_\_\_\_ Army Training Reenlistment Option
- \_\_\_\_\_ Overseas Assignment Reenlistment Option
- \_\_\_\_\_ CONUS Station-of-Choice Reenlistment Option

Option Timeframe	6 Months Prior to ETS/ DEROS/Life Cycle End Date Option Eligibility
ETS DATE - RENL DATE      - _____	ETS DATE/DEROS/LIFE CYCLE END DATE - RENL DATE _____
	- _____

## ***Bonuses Answersheet***

**CASE NAME:** SPC ROBERTSON

Indicate the appropriate answer(s) to the following questions:

Will the soldier be eligible to be paid  
a Selective Reenlistment Bonus (SRB)  
for this reenlistment?

            
**YES**

            
**NO**

1. If you indicated "Yes" to the question  
above, for which zone and multiplier  
is the soldier eligible?

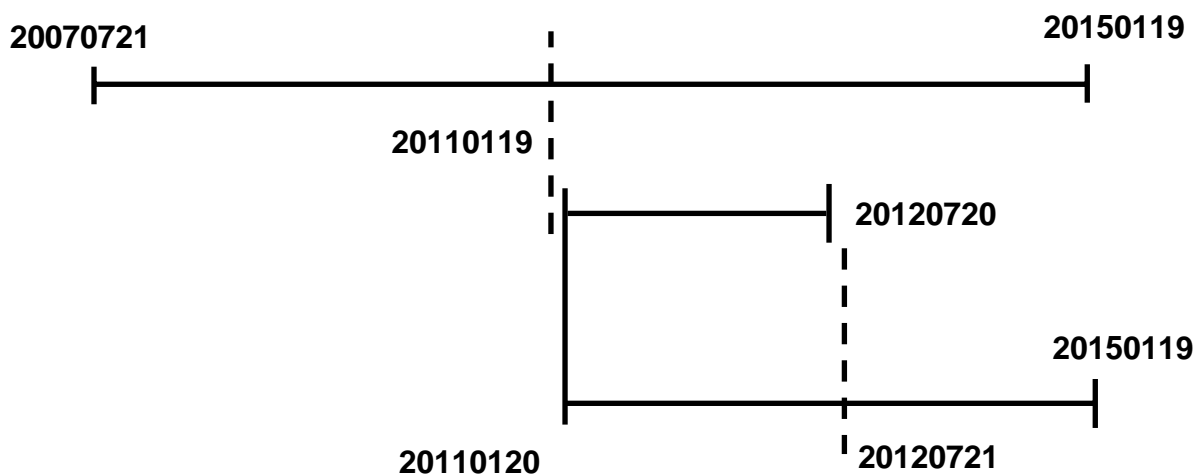
            
**A**

            
**B**

            
**C**

2. If you indicated "Yes" to the question  
above, how many months of additional  
obligated service will be used in the  
SRB computation?

                                  
**MONTHS**



**REQUEST FOR REENLISTMENT OR EXTENSION IN THE REGULAR ARMY**

For use of this form, see AR 601-280; the proponent agency is ODCSPER

**SECTION I - SOLDIER'S REQUEST**

1. TO <b>COMMANDER</b> <b>CO B, 3D BN, 63D ARMOR</b> <b>APO AE 09033</b>	2. FROM <b>SPC ROBERT RAY ROBERTSON</b> <b>900-00-0018</b> <b>CO B, 3D BN, 63D ARMOR</b> <b>APO AE 09033</b>
---	--

3. REQUEST I BE AUTHORIZED TO (*Select One*)☒

a. REENLIST IN THE ACTIVE COMPONENT.

☐

b. EXTEND MY ENLISTMENT FOR THE FOLLOWING REASON: \_\_\_\_\_

4. ACCRUED LEAVE OPTIONS (*Select One*)☐

a. I DESIRE TO CASH IN \_\_\_\_\_ DAYS OF ACCRUED LEAVE.

☒

b. I DO NOT DESIRE TO CASH IN ACCRUED LEAVE.

☐

c. I AM EXTENDING MY PRESENT ENLISTMENT AND HAVE BEEN COUNSELED ON CASHING IN ACCRUED LEAVE.

5. DATE

2011 JAN 05

6. SIGNATURE

*Robert R. Robertson***SECTION II - COMMANDER'S CERTIFICATION**7. COMMANDER'S DETERMINATION OF QUALIFICATION (*Select one*)☒

a. SOLDIER IS FULLY QUALIFIED FOR REQUESTED ACTION.

☐b. SOLDIER IS NOT FULLY QUALIFIED AND REQUIRES WAIVER (*Select 8b or 8c(1) below*).☐c. SOLDIER IS FULLY QUALIFIED, BUT IS NOT RECOMMENDED FOR FURTHER SERVICE. (*Select 8c(2) below*)8. COMMANDER'S DETERMINATION/RECOMMENDATION FOR CONTINUED SERVICE WITHIN THE ARMY (*Select one*)☒

a. APPROVED

☐

b. RECOMMEND APPROVAL. DA FORM 3072 IS ATTACHED.

☐

c. DISAPPROVED

☐

(1) I DISAPPROVE THE SOLDIER'S REQUEST FOR WAIVER OF DISQUALIFICATION.

☐

(2) I HAVE INITIATED A BAR TO REENLISTMENT UNDER THE PROVISIONS OF CHAPTER 8, AR 601-280.

9. TYPED NAME, RANK AND BRANCH OF COMMANDER

**RON WALLACE, CPT, AR**

10. SIGNATURE

*Ron Wallace*

11. DATE

2011 JAN 05

<b>WAIVER OF DISQUALIFICATION FOR REENLISTMENT/PROMOTION IN THE REGULAR ARMY</b>										DATE <b>2011 JAN 07</b>	
For use of this form see AR 601-280; the proponent agency is DCSPER										<b>DISQUALIFICATION</b>	
TO: (Include ZIP Code) <b>COMMANDER 3D BN, 63D ARMOR APO AE 09033</b>					FROM: (Include ZIP Code) <b>COMMANDER CO B, 3D BN, 63D ARMOR APO AE 09033</b>					PARAGRAPH AR 601-280 <b>3-9a(3)</b>	
										TYPE <b>AWOL/LOST TIME</b>	
1. RANK/NAME (Last, First, Middle) <b>SPC ROBERTSON, ROBERT RAY</b>										2. SSN <b>900-00-0018</b>	
3. PHYSICAL STATUS	P <b>1</b>	U <b>1</b>	L <b>1</b>	H <b>1</b>	E <b>1</b>	S <b>1</b>	CODE <b>A</b>	DATE OF PHYSICAL <b>2007 MAR 15</b>	DATE OF PROFILE <b>NONE</b>	4. HT. <b>68</b>	5. WT. <b>167</b>
BRIEF SUMMARY OF ASSIGNMENT LIMITATIONS  <b>NONE</b>										6. SQT DATA PMOS SCORE DATE	
7. TIME LOST DURING CURRENT SERVICE											
DATES (From/To)						NO OF DAYS		REASON			
<b>2009 SEP 02/2009 SEP 04</b>						<b>3</b>		<b>AWOL</b>			
8. COURTS-MARTIAL DURING CURRENT TERM OF SERVICE											
TYPE		OFFENSE			DATE OF CONVICTION			SENTENCE			
<b>NONE</b>											
9. ARTICLE 15 DURING CURRENT TERM OF SERVICE											
ARTICLE/TYPE		OFFENSE			DATE OF CONVICTION			SENTENCE			
<b>86/CO</b>		<b>AWOL</b>			<b>2009 SEP 25</b>			<b>FORFEIT \$50 FOR ONE MONTH</b>			
10. LETTER(S) OF INDEBTEDNESS											
CREDITOR		AMOUNT			DATE OF LETTER			DISPOSITION			
<b>NONE</b>											
11. RECOMMENDATION OF COMMANDING OFFICER WITH REASONS AND JUSTIFICATIONS (USE CONTINUATION SHEET PER AR 340-15 IF REQUIRED) <b>SPC ROBERTSON HAS DEMONSTRATED THAT HE IS A CANDIDATE FOR FURTHER SERVICE. HE HAS BEEN RECOGNIZED NUMEROUS TIMES FOR HIS OUTSTANDING PERFORMANCE. HIS PERFORMANCE CONTRIBUTES TO THE SUCCESS OF THIS UNIT'S MISSION.</b>											
12. LIST OF ENCLOSURES (Double column, if necessary)  <b>2 ENCLS</b> <b>1. ERB</b> <b>2. SOLDIER'S STATEMENT</b>											
13. TYPED NAME, RANK AND BRANCH OF COMMANDER <b>RON WALLACE, CPT, AR</b>								SIGNATURE <i>Ron Wallace</i>			



DEPARTMENT OF THE ARMY  
3RD BATTALION, 63RD ARMOR  
APO, AE 09033

REPLY TO  
ATTENTION OF:

ATSG-RRA

13 January 2011

MEMORANDUM FOR Commander, Company Bravo, 3rd Battalion,  
63rd Armor, APO AE 09033

SUBJECT: Request for Waiver of Disqualification for  
Reenlistment/ Promotion in the Regular Army

1. Request for waiver of 3 days AWOL pertaining to SPC  
Robert R. Robertson, 900-00-0018, is approved for the  
purpose of immediate reenlistment provided he is otherwise  
qualified.

2. A copy of this correspondence will be filed in  
accordance with paragraph 3-10k, AR 601-280.

Encl  
nc

*Johnny J. Johnson*  
JOHNNY J. JOHNSON  
LTC, AR  
Commanding

## IMMEDIATE REENLISTMENT

# ENLISTMENT/REENLISTMENT DOCUMENT

## ARMED FORCES OF THE UNITED STATES

### PRIVACY ACT STATEMENT

**AUTHORITY:** 5 USC 3331, 32 USC 708, 44 USC 708 and 3101; 10 USC 133, 265, 275, 504, 508, 510, 591, 672(d), 678, 837, 1007, 1071 through 1087, 1168, 1169, 1475 through 1480, 1553, 2107, 2122, 3012, 5031, 8012, 8033, 8496, and 9411; 14 USC 351 and 632, and Executive Orders 9397, November 1943 (SSN).

**PRINCIPAL PURPOSES:** To record enlistment or reenlistment into the U. S. Armed Forces. This information becomes a part of the subject's military personnel records which are used to document promotion, reassignment, training, medical support, and other personnel management actions. The purpose of soliciting the SSN is for positive identification.

**ROUTINE USES:** This form becomes a part of the Service's Enlisted Master File and Field Personnel File. All uses of the form are internal to the relevant Service.

**DISCLOSURE:** Voluntary; however, failure to furnish personal identification information may negate the enlistment/reenlistment application.

### A. ENLISTEE / REENLISTEE IDENTIFICATION DATA

<b>1. NAME (Last, First, Middle)</b> <b>ROBERTSON ROBERT RAY</b>		<b>2. SOCIAL SECURITY NUMBER</b> <b>900-00-0018</b>		
<b>3. HOME OF RECORD (Street, City, State, ZIP Code)</b> <b>55 HANG TEN ST.</b> <b>MIAMI, FL 33169</b>		<b>4. PLACE OF ENLISTMENT/REENLISTMENT (Mil. Installation, City, State)</b> <b>CO B, 3D BN, 63D ARMOR</b> <b>APO AE 09033</b>		
<b>5. DATE OF ENLISTMENT/REENLISTMENT (YYMMDD)</b>  <b>2011 JAN 20</b>	<b>6. DATE OF BIRTH (YYMMDD)</b>  <b>1988 MAR 21</b>	<b>7. PREV MIL SVC UPON ENL/REENLIST</b> a. Total Active Military Service b. Total Inactive Military Service	<b>YEARS</b> <b>03</b> <b>00</b>	<b>MONTHS</b> <b>05</b> <b>03</b>
			<b>DAYS</b> <b>29</b> <b>17</b>	

### B. AGREEMENTS

8. I am enlisting/reenlisting in the United States (*list branch of service*) ARMY.  
this date for 4 years and  
weeks beginning in pay grade E4. The additional details of my enlistment/  
reenlistment are in Section C and Annex(es) A, B, C.

**a. FOR ENLISTMENT IN A DELAYED ENTRY/ENLISTMENT PROGRAM (DEP):**

I understand that I will be ordered to active duty as a Reservist unless I report to the place shown in item 4 above by (*list date (YYMMDD)*) \_\_\_\_\_ for enlistment in the Regular component of the United States (*list branch of service*) \_\_\_\_\_ for not less than \_\_\_\_\_ years and weeks. My enlistment in the DEP is in a nonpay status. I understand my period of time in the DEP is **NOT** creditable for pay purposes upon entry into a pay status. However, I also understand that this time is counted toward fulfillment of my military service obligation or commitment. I must maintain my current qualifications and keep my recruiter informed of any changes in my physical or dependency status, moral qualifications, and mailing address.

b. Remarks: (*if none, so state.*)

- (1) CONUS STATION-OF-CHOICE REENLISTMENT OPTION (FT CARSON, CO) (F0CC)  
RCN: 0010000.
- (2) SRB 0.5A, MOS 19K.
- (3) NO WAIVER.
- (4) 1ST REENLISTMENT.
- (5) LUMP SUM BONUS IN ACCORDANCE WITH MILPER MESSAGE 07-XXX.

c. The agreements in this section and attached annex(es) are all the promises made to me by the Government.  
**ANYTHING ELSE ANYONE HAS PROMISED ME IS NOT VALID AND WILL NOT BE HONORED.**  
(*Initials of Enlistee/Reenlistee*) RRR (Continued on reverse side.)



### C. PARTIAL STATEMENT OF EXISTING UNITED STATES LAW

**9. FOR ALL ENLISTEES OR REENLISTEES:** Many laws, regulations, and military customs will govern my conduct and require me to do things a civilian does not have to do. The following statements are not promises or guarantees of any kind. They explain some of the present laws affecting the Armed Forces which I cannot change but which Congress can change at any time.

a. My enlistment is more than an employment agreement. As a member of the Armed Forces of the United States, I will be:

(1) Required to obey all lawful orders and perform all assigned duties.

(2) Subject to separation during or at the end of my enlistment. If my behavior fails to meet acceptable military standards, I may be discharged and given a certificate of job opportunities and my claim for veteran's benefits. for less than honorable service, which may hurt my future.

(3) Subject to the military justice system, which means, among other things, that I may be tried by military courts-martial.

(4) Required upon order to serve in combat or other hazardous situations.

(5) Entitled to receive pay, allowances, and other benefits as provided by law and regulation.

b. Laws and regulations that govern military personnel may change without notice to me. Such changes may affect my status, pay, allowances, benefits, and responsibilities as a member of the Armed Forces **REGARDLESS** of the provisions of this enlistment/reenlistment document.

c. In the event of war, my enlistment in the Armed Forces continues until six (6) months after the war ends, unless my enlistment is ended sooner by the President of the United States.

**10. MILITARY SERVICE OBLIGATION FOR ALL MEMBERS OF THE ACTIVE AND RESERVE COMPONENTS, INCLUDING THE NATIONAL GUARD.**

a. **FOR ALL ENLISTEES:** If this is my initial enlistment, I must serve a total of eight (8) years. Any part of that service not served on active duty must be served in a Reserve Component unless I am sooner discharged.

b. If I am a member of a Reserve Component of an Armed Force at the beginning of a period of war or national emergency declared by Congress, or if I become a member during that period, my military service may be extended without my consent until six (6) months after the end of that period of war.

c. As a member of a Reserve Component, in time of war or national emergency declared by the Congress, I may be required to serve on active duty (other than for training) for the entire period of the war or emergency and for six (6) months after its end.

d. As a member of the Ready Reserve I may be required to perform active duty or active duty for training without my consent (other than as provided in item 8 of this document) as follows:

(1) In time of national emergency declared by the President of the United States, I may be ordered to active duty (other than for training) for not more than 24 consecutive months.

(2) I may be ordered to active duty for 24 months, and my enlistment may be extended so I can complete 24 months of active duty, if:

(a) I am not assigned to, or participating satisfactorily in, a unit of the Ready Reserve; and

(b) I have not met my Reserve obligation; and

(c) I have not served on active duty for a total of 24 months.

(3) I may be ordered to perform additional active duty training for not more than 45 days if I have not fulfilled my military service obligation and fail in any year to perform the required training duty satisfactorily. If the failure occurs during the last year of my required membership in the Ready Reserve, my enlistment may be extended until I perform that additional duty, but not for more than six months.

(4) When determined by the President that it is necessary to support any operational mission, I may be ordered to active duty for not more than 90 days if I am a member of the Selected Reserve.

**11. FOR ENLISTEES/REENLISTEES IN THE NAVY OR MARINE CORPS:** I understand that if I am serving on a naval vessel in foreign waters, and my enlistment expires, I will be returned to the United States for discharge as soon as possible consistent with my desires. However, if essential to the public interest, I understand that I may be retained under these circumstances, I understand I will be discharged not later than 30 days after my return to the United States; and, that except in time of war, I will be entitled to an increase in basic pay of 25 percent from the date my enlistment expires to the date of my discharge.

**12. FOR ALL MALE APPLICANTS:** This form registers me under the Military Selective Service Act. The Department of Defense may transmit information from my personnel records, including name, social security number, birthdate, and address to the Selective Service System to meet registration and information reporting requirements.

NAME OF ENLISTEE/REENLISTEE ( <i>Last, First, Middle</i> ) <b>ROBERTSON ROBERT RAY</b>	SOCIAL SECURITY NO. OF ENLISTEE/REENLISTEE <b>900-00-0018</b>	
<b>D. CERTIFICATION AND ACCEPTANCE</b>		
<p>13a. My acceptance for enlistment is based on the information I have given in my application for enlistment. If any of that information is false or incorrect, this enlistment may be voided or terminated administratively by the Government or I may be tried by a Federal, civilian, or military court and, if found guilty, may be punished.</p> <p><b>I CERTIFY THAT I HAVE CAREFULLY READ THIS DOCUMENT. ANY QUESTIONS I HAD WERE EXPLAINED TO MY SATISFACTION. I FULLY UNDERSTAND THAT ONLY THOSE AGREEMENTS IN SECTION B OF THIS DOCUMENT OR RECORDED ON THE ATTACHED ANNEX(ES) WILL BE HONORED. ANY OTHER PROMISES OR GUARANTEES MADE TO ME BY ANYONE ARE WRITTEN BELOW: (If none, X "NONE" and initial.)</b> <input checked="" type="checkbox"/> <b>NONE</b> <u>RRB</u> (Initials of enlistee/reenlistee)</p>		
b. SIGNATURE OF ENLISTEE/REENLISTEE <i>Robert Ray Robertson</i>	c. DATE SIGNED (YYMMDD) <b>2011 JAN 20</b>	
<p><b>14. SERVICE REPRESENTATIVE CERTIFICATION</b></p> <p>a. On behalf of the United States (<i>list branch of service</i>) <u>ARMY</u>, I accept this applicant for enlistment. I have witnessed the signature in item 13b to this document. I certify that I have explained that only those agreements in Section B of this form and the attached Annex(es) will be honored, and any other promises made by any person are not effective and will not be honored.</p>		
b. NAME ( <i>Last, First, Middle</i> ) <b>DOE, JOHN L. (J-2461)</b>	c. PAY GRADE <b>E6</b>	d. UNIT/COMMAND NAME <b>HHC, 3D BN, 63D ARMOR</b>
e. SIGNATURE <i>John L. Doe</i>	f. DATE SIGNED (YYMMDD) <b>2011 JAN 20</b>	g. UNIT/COMMAND ADDRESS ( <i>City, State, ZIP Code</i> ) <b>APO AE 09033</b>
<b>E. CONFIRMATION OF ENLISTMENT OR REENLISTMENT</b>		
<p><b>15. IN THE ARMED FORCES EXCEPT THE NATIONAL GUARD (ARMY OR AIR):</b>          I, <u>ROBERT RAY ROBERTSON</u>, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; and that I will obey the orders of the President of the United States and the orders of the officers appointed over me, according to regulations and the Uniform Code of Military Justice. So help me God.</p>		
<p><b>16. IN THE NATIONAL GUARD (ARMY OR AIR):</b>          I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the State of _____ against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; and that I will obey the orders of the President of the United States and the Governor of _____, and the orders of the officers appointed over me, according to law and regulations. So help me God.</p>		
<p><b>17. IN THE NATIONAL GUARD (ARMY OR AIR):</b>          I do hereby acknowledge to have voluntarily enlisted/reenlisted this _____ day of _____, 19 _____ in the _____ National Guard and as a Reserve of the United States (<i>list branch of service</i>) _____ with membership in the National Guard of the United States for a period of _____ years, _____ months, days, under the conditions prescribe by law, unless sooner discharged by proper authority.</p>		
18a. SIGNATURE OF ENLISTEE/REENLISTEE <i>Robert Ray Robertson</i>	b. DATE SIGNED (YYMMDD) <b>2011 JAN 20</b>	
<p><b>19. ENLISTMENT / REENLISTMENT OFFICER CERTIFICATION</b></p> <p>a. The above oath was administered, subscribed, and duly sworn to (or affirmed) before me this date</p>		
b. NAME ( <i>Last, First, Middle</i> ) <b>WALLACE, RON</b>	c. PAY GRADE <b>O-3</b>	d. UNIT/COMMAND NAME <b>CO B, 3D BN, 63D ARMOR</b>
e. SIGNATURE <i>Ron Wallace</i>	f. DATE SIGNED (YYMMDD) <b>2011 JAN 20</b>	g. UNIT/COMMAND ADDRESS ( <i>City, State, ZIP Code</i> ) <b>APO AE 09033</b>

## STATEMENTS FOR ENLISTMENT

### (PARTS I THROUGH IV)

For use of this form, see AR 601-280; the proponent agency is ODCSPER

#### DATA REQUIRED BY THE PRIVACY ACT OF 1974

**AUTHORITY:** Section 504, 505, 508, and 510, Title 10, USC.  
**PRINCIPAL PURPOSE:** To determine eligibility for reenlistment.  
**ROUTINE USES:** Information may be referred to appropriate authorities if disciplinary action or discharge for fraudulent enlistment/reenlistment is appropriate.  
**DISCLOSURE:** Disclosure of personal information is voluntary, however, failure to furnish information requested may result in denial of reenlistment in the US Army.

#### PART I - GENERAL STATEMENT OF UNDERSTANDING

##### TO BE COMPLETED BY ALL APPLICANTS FOR REENLISTMENT IN THE REGULAR ARMY

1. **ACKNOWLEDGEMENT:** In connection with my reenlistment in the Regular Army, I hereby acknowledge that::
- All promises made to me are contained in Item 8 of DD Form 4, my reenlistment agreement, and Part II of this statement.
  - I have not been guaranteed attendance at an MOS-producing Army service school or Airborne training unless the title of the school course or Airborne training has been entered in Item 8, DD Form 4.
  - Should I make any material omission or misstatement of fact in connection with any of my enlistment documents, (1) I may be subject to early separation from this enlistment, or (2) I will complete, if permitted, the period for which I enlisted in any assignment deemed appropriate in accordance with the needs of the Army.
  - Should I choose an option which requires a security clearance and I am not granted such clearance after I have enlisted, or my granted clearance is revoked after I have enlisted, I agree to accept any assignment in accordance with the needs of the Army and I will complete the period for which I enlisted.
  - Law violations for which I have been convicted or have had adverse adjudication as a juvenile or youthful offender may be cause for denial of security clearance.
  - My choice of initial enlistment option shown in item 8 of my DD Form 4 does not constitute any guarantee that a substantial part of my enlistment will be served in the option, and the needs of the service may result in my transfer at any time (*other than as may be provided by the specific option selected*) to any other assignment within the continental United States or to an overseas command. I am aware that due to the needs of the Army I may be subject to involuntary retraining and/or reclassification.
  - Should my enlistment involve a commitment for specialized training or a selective assignment, conduct on my part occurring after my enlistment which results in disciplinary action may be just cause for my transfer to any other assignment within the continental United States or to an overseas command.
  - My acceptance for enlistment carries no promise whatsoever relative to furnishing transportation for dependents to overseas commands or to the furnishing of family quarters either in overseas commands or in the continental United States.
  - If, after my enlistment for a specific option, I should fail to meet required qualifications which cannot be determined prior to my enlistment, I understand that I will not be offered another enlistment option, but will be trained and assigned in accordance with the needs of the Army and will be required to complete the term of service for which I enlisted.
  - If, after my enlistment in the Regular Army, I should waive my initial enlistment option as listed in item 8, DD Form 4, and in Part II of my statement for enlistment for any reason whatsoever, this initial option will not be reinstated at a later date.
  - I am not consciously opposed, by reason of religious training or belief, to bearing arms or to participation, or training for war in any form.
  - I am aware that in the event of armed conflict involving the United States, the Secretary of the Army may declare null and void any portion of my enlistment option pertaining to training, assignment, or duty, if he determines such action to be necessary.

#### PART II - IN-SERVICE REENLISTMENT OPTION

##### TO BE COMPLETED BY APPLICANT REENLISTING FOR A SPECIFIC OPTION

2. In connection with my reenlistment in the Regular Army for the **CONUS STATION-OF-CHOICE** Reenlistment option, I hereby acknowledge that provided I meet required prerequisites I will be assigned as follows:

#### **FORT CARSON, COLORADO**

3. I have read and understand the provisions of the reenlistment option for which I am reenlisting. Furthermore, to avoid misunderstandings, I have recorded below in my own words and handwriting all spoken and written promises that have been made to me in connection with my enlistment in the Regular Army (*at end of statement, applicant will print the word "END"*).

*Minimum 12 months stabilization at Ft Carson, beginning the date I arrive. END RRR*

4. If reenlisting for the CONUS Station of Choice Reenlistment Option, I understand that my stabilization will commence on date of reenlistment or upon arrival at new station, whichever is later. I further understand that if I am subsequently placed on TDY in excess of 30 days, my stabilization will be extended by the number of days in excess of the initial 30-day period, unless I voluntarily waive my stabilization. It is also understood that if HQDA determines that in order to meet the operational needs of the Army, the unit or subordinate element must be deployed from the parent organization, I must deploy with the unit and no grounds for a broken reenlistment commitment will exist.

5. In the event my enlistment commitment cannot be fulfilled, the alternatives available to me will be as provided in AR 635-200, as of the date of my claim of unfulfilled enlistment commitment or erroneous enlistment is submitted. I understand that I will have a period of 30 days to elect an alternative or to request other training or assignment from the date I am advised that my selected option cannot be fulfilled or, where not formally advised, from the date I discover or should have discovered the grounds for submitting a claim. This period may be extended by the general courts-martial convening authority when necessary to determine the availability of my selected alternative. If I make no election within that period, my claim will be deemed to have been waived. I may withdraw any request for training or reassignment prior to approval and elect another alternative, but not thereafter.

### PART III - STATEMENT OF LAW VIOLATIONS AND PREVIOUS CONDITIONS

6. Complete the statement in a below and answer questions b through f as appropriate, by placing a checkmark under the "YES" or "NO" column. In-service personnel immediately enlisting will list those violations occurring during current term of service, except for offenses not previously revealed.

- a. I have read, or have had explained to me, paragraphs 2-4 and 7-4, AR 604-10, which set forth the criteria (*reasons*) for discharge and types of discharge and certify that I ☐ have ☒ have not (*check one*) engaged in disloyal or subversive activities as defined herein.

YES	NO
	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>

- b. Have you ever been rejected for enlistment or induction in any of the Armed Forces to include failure of the mental examinations administered by any AFEES, or been discharged from previous service under other than honorable conditions, under Personnel Security Regulations, or by reason of unsuitability, or undesirable habits or traits of character, or for medical reasons?
- c. Have you ever been arrested, cited, charged or held by Federal, State, County, City or other law enforcement authorities or by Juvenile Court of Juvenile Probation Officials for any violation of any Federal Law, State Law, County or Municipal Law, Regulation or Ordinance?
- d. Have you ever been convicted of a felony or any other offense, or adjudicated a youthful or juvenile delinquent?
- e. Have you ever been imprisoned under sentence of any court?
- f. Are you now or have you ever been on parole, probation supervision, under suspended sentence, or are you awaiting final action of charges against you?

7. In the space below, give full details for any of the above questions to which you answered "YES". (*If additional space is required, continue on a separate sheet of paper and attached securely to this form*).

a. REF ITEM	b. OFFENSE(S)	c. DATE AND PLACE	d. DISPOSITION
	NONE		

8. **UNDERSTANDING.** I understand that should I intentionally conceal or misrepresent any information regarding my record of arrests or convictions or juvenile court adjudication, I may later be subject to disciplinary action under the Uniform Code of Military Justice (UCMJ) and/or discharged from the Service under other than honorable conditions.

### PART IV - DEPENDENCY STATEMENT

#### TO BE COMPLETED BY ALL APPLICANTS

9. Relationship and age of all persons who are dependent upon me for support are recorded below (*If none, so state*):

RELATIONSHIP	AGE	RELATIONSHIP	AGE	RELATIONSHIP	AGE
Wife	25				
Daughter	3				

10. **UNDERSTANDING:** I understand that if I am selected for enlistment in the Regular Army, I will be expected to accept such assignments as are in the best interest of the Service regardless of marital status and/or responsibility for dependents; and that it is my responsibility to make appropriate arrangements for the care of my dependents should I be required to perform duty in an area where dependents are not authorized.

11. I have read and understand the meaning of all statements contained in Parts I through IV of the form and agree to all conditions set forth therein. I certify that all answers to questions, statements, and entries on the form are true, correct, and complete, and that the Career Counselor has informed me that should I intentionally conceal any information required above, I may later be subject to disciplinary action or discharge upon its discovery.

12. SIGNATURE OF APPLICANT	13. DATE	14. SIGNATURE AND TITLE OF WITNESS
Robert Ray Robertson	2011 JAN 20	Ron Wallace CPT, AR

# STATEMENT OF ENTITLEMENT TO SELECTIVE REENLISTMENT BONUS

For use of this form, see AR 600-200; the proponent agency MILPERCEN.

## DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Section 308 of Title 37, US Code, as amended by Public Law 93-277, Armed Forces Enlisted Personnel Bonus Revision Act of 1974, 10 May 1974, Public Law 95-57, 29 June 1977, and Public Law 95-485, 20 October 1978.

PRINCIPAL PURPOSE: To explain the conditions under which continued entitlement to unpaid installments of the bonus may be terminated and unearned portion of advanced bonus payments recouped.

ROUTINE USES: Information may be referred to appropriate authorities if individual becomes subject to termination and/or recoupment of bonus.

DISCLOSURE: Disclosure of personal information is voluntary. However, failure to furnish information requested may result in denial of reenlistment in the Army.

I ROBERT RAY ROBERTSON

(Full name)

900-00-0018

(SSN)

understand that I am getting a selective reenlistment bonus in return for my (reenlistment) ~~XXXXXXXXXX~~

~~XXXXXXXXXX~~ MOS 19K for a period of 4 YEARS  
( \_\_\_\_\_ months) ( \_\_\_\_\_ years)

I agree to complete this period of service.

I have been advised and understand that if I do not complete the full period of service, or if I do not remain technically qualified in MOS 19K, I will not get any more installments of the bonus, and I will have to pay back as much of the bonus as I already received for the unexpired part of the period of obligated service.

I understand that I will be considered *NOT* technically qualified in MOS 19K when I am no longer classified in that MOS and my current and future assignment in that MOS is precluded for any of the following reasons within my control:

- I refuse to perform certain duties which I volunteered for in writing prior to my accepting the bonus and which are required for effective performance in the MOS;
- Disciplinary action taken under UCMJ or civil court conviction disqualifies me for future performance in the MOS;
- My own misconduct causes injury, illness, or some other condition which interferes with effective performance in the MOS;
- Withdrawal of the minimum security clearance, loss of qualification under the Personnel Reliability Program (PRP), or loss of any other mandatory qualification required for effective performance in the MOS.

SIGNATURE OF BONUS RECIPIENT

*Robert Ray Robertson*

ROBERT RAY ROBERTSON, SPC

SIGNATURE OF REENLISTMENT OFFICER

*Ron Wallace*

RON WALLACE, CPT

DATE

2011 JAN 20

TIME

0900

STATION

APO AE 09033

DA FORM 4789  
1 JUN 79  
ANNEX C



# United States Army

## OATH OF REENLISTMENT

I, ROBERT RAY ROBERTSON do solemnly swear (or affirm) that I will support and defend the constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; and that I will obey the orders of the President of the United States and the orders of the Officers appointed over me, according to regulations and the uniform code of military justice.

So help me God!

Robert Ray Robertson

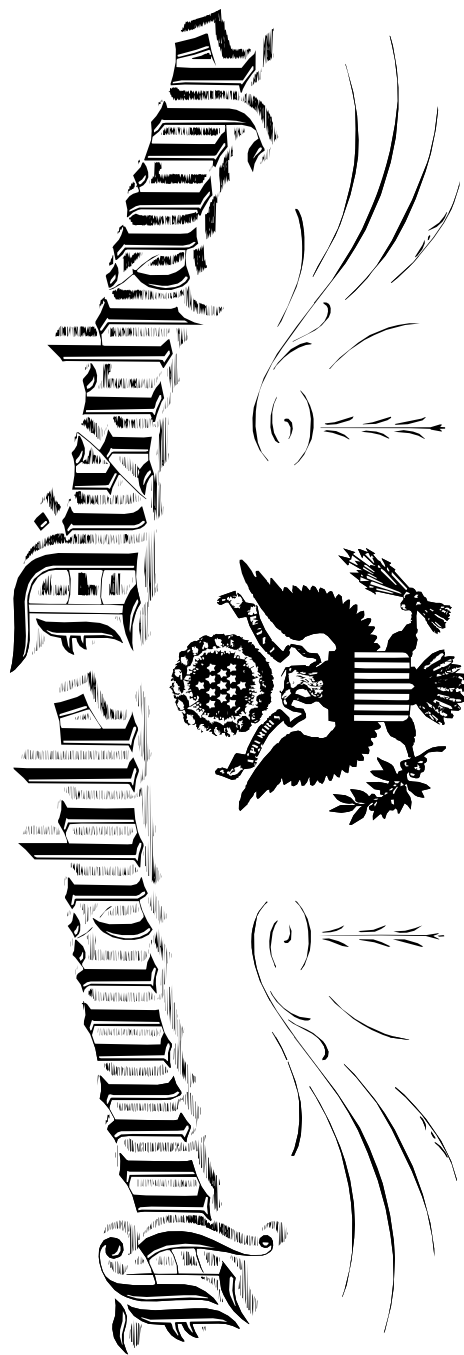
REENLISTEE

20 JANUARY 2011

DATE

Ron Wallace

ADMINISTERING OFFICER



from the Armed Forces of the United States of America

*This is to certify that*

ROBERT RAY ROBERTSON SPECIALIST REGULAR ARMY

*was Honorably Discharged from the*

**United States Army**

*on the* 19<sup>TH</sup> *day of* JANUARY 2011 *This certificate is awarded*

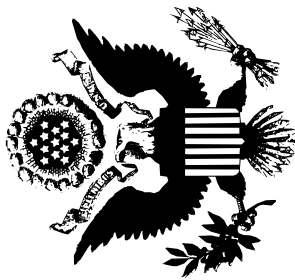
*as a testimonial of Honest and Faithful Service*

*Ron Wallace*

RON WALLACE

CPT, AR

# DEPARTMENT OF THE ARMY



## CERTIFICATE OF APPRECIATION

*To*

ROBERTA R. ROBERTSON

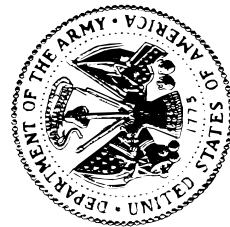
*on the occasion of the reenlistment of your spouse I wish to extend to you my personal gratitude and the appreciation of the United States Army for the assistance you have provided during the Army service of your spouse. The Army family life is a special experience with its own unique rewards and challenges. I share your pride in the contributions you have made, and I trust that you will support your spouse's decision and objectives in continuing an Army career.*

JANUARY 20, 2011

DATE

*Ron Wallace*

RON WALLACE, CPT, AR





<b>BAR TO REENLISTMENT CERTIFICATE</b> For use of this form, see AR 601-280; the proponent agency is ODCSPER		1. DATE <b>2011 NOV 01</b>
2. THRU (Include ZIP Code) SPC ROBERT R. ROBERTSON Co B, 3-36 Armor APO AE 09033	3. TO (Include ZIP Code) Commander 3rd BN, 63rd Armor APO AE 09300	4. FROM (Include ZIP Code) Commander Co B, 3-63 Armor APO AE 09033
<b>SECTION I - COMMANDER'S RECOMMENDATION</b> Under the provisions of Chapter 8, AR 601-280, I recommend the soldier named below be barred from reenlistment in the United States Army for reasons indicated in Item(s) 11 through 14 as may be applicable. Prior to submission of the recommendation, the soldier was counseled by the undersigned about his undesirable traits which are the basis for this action. The soldier has been counseled and advised of the adverse consequences that may ensue from this or similar action.		
5. NAME (Last, First, Middle) <b>ROBERTSON, ROBERT RAY</b>	6. SSN <b>900-00-0018</b>	7. RANK <b>SPC</b>
8. ETS <b>2015 JAN 19</b>	9. DEROS <b>2012 JUL 09</b>	10. TOTAL ACTIVE SERVICE COMPUTED FROM BASD TO DATE OF BAR INITIATION <b>04</b> YEARS <b>03</b> MONTHS <b>11</b> DAYS
11. RECORD OF COURT MARTIAL CONVICTIONS (Indicate date adjudicated and approved, type, offense, sentence) <b>NONE</b>		
12. RECORD OF NON-JUDICIAL PUNISHMENT (Article 15)(Indicate date, specific offense, sentence and article) <b>2011 AUG 20 - ART. 132 (Co Grd), Drunk and Disorderly; 14 days Extra Duty.</b> <b>2009 SEP 25 - ART. 86 (Co Grd), AWOL; Forfeiture of \$50 for one month.</b>		
13. RECORD OF NON-PAYMENT OF JUST DEBTS (Indicate dates of letters of indebtedness, counseling, and results) <b>NONE</b>		
14. OTHER FACTUAL AND RELEVANT INDICATORS OF UNTRAINABILITY OR UNSUITABILITY <b>COMMANDER'S STATEMENT</b> <b>3 Encl</b> <b>1. DA FORM 2627, DTD 2011 AUG 20</b> <b>2. DA FORM 2627, DTD 2009 SEP 25</b> <b>3. ERB</b>		
15. TYPED NAME, RANK AND BRANCH OF COMMANDER <b>RON WALLACE, CPT, AR</b>		16. SIGNATURE <i>Ron Wallace</i>

**SECTION II - SOLDIER'S REVIEW** (Check and initial as appropriate)

- ☒ RRR 1. I have been furnished a copy of my Commander's recommendation (Sec I) to bar me from further reenlistment.
- ☒ RRR 2. I have been counseled and advised of the basis for this action.
- ☒ RRR 3. I ☐ do ☒ do not desire to submit a statement in my own behalf. (If applicable, make statement - use continuation sheet if required.)

☐ 4. See attached continuation statement (if applicable)

5. TYPED NAME AND RANK OF SOLDIER <b>ROBERT RAY ROBERTSON, SPC</b>	6. SSN <b>900-00-0018</b>
7. SIGNATURE <i>Robert Ray Robertson</i>	8. DATE <b>2011 NOV 01</b>

**SECTION III - BATTALION OR NEXT HIGHER COMMAND**

1. TO (Include ZIP Code) <b>COMMANDER</b> <b>Co B, 3-63 Armor</b> <b>APO AE 09033</b>	2. FROM (Include ZIP Code) <b>COMMANDER</b> <b>3rd Bn, 63rd Armor</b> <b>APO AE 09033</b>
--	--

3. I have reviewed Sections I and II and
- ☐ a. Recommend the soldier be barred from reenlistment.
- ☐ b. The bar certificate is disapproved.
- ☒ c. The bar certificate is approved. The unit commander will officially counsel the soldier in writing on the implications of this action and the soldier's right to appeal. After counseling, one copy will be provided to the soldier and the original will be forwarded to the servicing PSB for posting/filing in the soldier's MPRJ.

4. TYPED NAME AND RANK OF COMMANDER <b>JOHNNY J. JOHNSON, LTC, AR</b>	5. SSN <b>N/A</b>
6. SIGNATURE <i>Johnny J. Johnson</i>	7. DATE <b>2011 NOV 05</b>

**SECTION IV - COUNSELING**

1. The Bar to Reenlistment initiated against you was approved on **2011 NOV 05**.
2. You have the right to appeal the imposition of the Bar to Reenlistment. If you elect to appeal you must submit the appeal within 7 days from today.
3. Check and initial the appropriate block to indicate your option:
- ☐ \_\_\_\_\_ a. I will appeal the Bar to Reenlistment ☒ RRR b. I will not appeal the Bar to Reenlistment.

4. TYPED NAME AND RANK OF SOLDIER <b>ROBERT RAY ROBERTSON, SPC</b>	5. SIGNATURE OF SOLDIER <i>Robert Ray Robertson</i>	6. DATE <b>2011 NOV 10</b>
7. TYPED NAME AND RANK OF COMMANDER <b>RON WALLACE, CPT</b>	8. SIGNATURE OF COMMANDER <i>Ron Wallace</i>	9. DATE <b>2011 NOV 10</b>

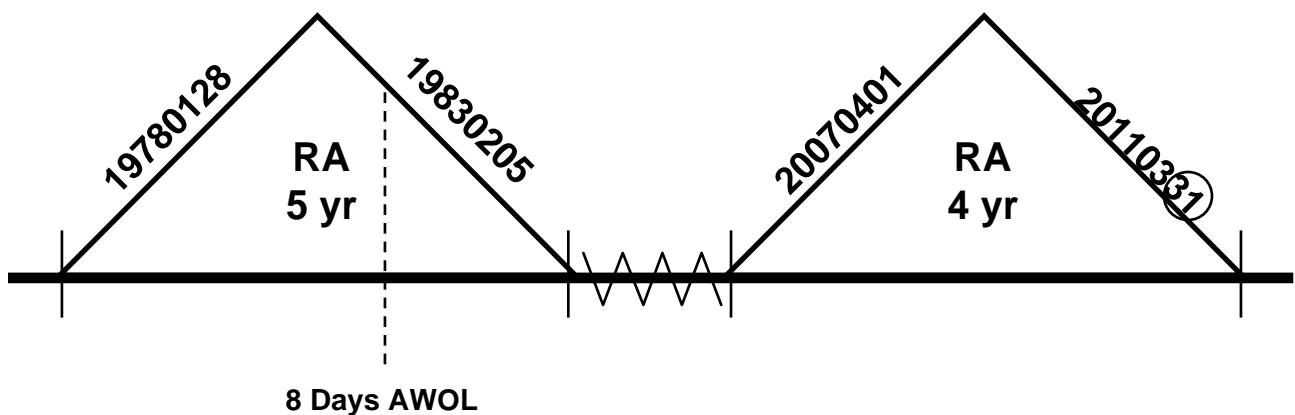
<b>Commander's Attrition Reduction and Rehabilitation (CARR) Program Enrollment Form</b> For use of this form, see AR 601-280; the proponent agency is the Office of the Deputy Chief of Staff, G-1		
<b>THRU</b> SPC Robert R. Robertson CO B, 3-36 Armor APO AE 09033	<b>TO</b> Commander 3 <sup>rd</sup> BN, 63 <sup>rd</sup> Armor APO AE 09033	<b>FROM</b> Commander CO B, 3-36 Armor APO AE 09033
<b>SECTION I - COMMANDER'S JUSTIFICATION</b>		
Under the provisions of Chapter 8, AR 601-280, I am enrolling the soldier named below in the CARR Program for reasons indicated in Item 7. I have counseled the soldier on the reasons for enrollment as well as methods to overcome the stated deficiencies. The soldier has been counseled and advised of the potential adverse consequences that may result if the soldier does not respond favorably to rehabilitation efforts.		
1. NAME (Last, First, Middle) Robertson, Robert Ray	2. SSN 900-00-0018	3. RANK SPC
4. ETS 2015 JAN 19	5. DEROS 2012 JUL 09	6. TOTAL ACTIVE SERVICE AS OF DATE OF ENROLLMENT 04 YEARS 03 MONTHS 11 DAYS
7. FACTUAL AND RELEVANT INDICATORS OF UNTRAINABILITY OR UNSUITABILITY  2011 AUG 20 - Art. 132 (Co Grd), Drunk and Disorderly; 14 days extra duty. 2009 SEP 25 - Art. 86 (Co Grd), AWOL; Forfeiture of \$50 for one month.		
8. NAME, RANK AND BRANCH OF UNIT COMMANDER RON WALLACE, CPT, AR	9. SIGNATURE <i>Ron Wallace</i>	10. DATE 2011 NOV 1
<b>SECTION II - SOLDIER'S REVIEW (Check and initial as appropriate)</b>		
<input checked="" type="checkbox"/> <i>RRR</i> 1. I have been furnished a copy of this form (Sec I) enrolling me in the CARR Program		
<input checked="" type="checkbox"/> <i>RRR</i> 2. I have been counseled on the reasons for enrollment as well as methods to overcome the stated deficiencies.		
<input checked="" type="checkbox"/> <i>RRR</i> 3. I <input type="checkbox"/> do <input checked="" type="checkbox"/> do not desire to submit a statement in my own behalf.		
4. TYPED NAME AND RANK OF SOLDIER Robert Ray Robertson, SPC	5. SIGNATURE <i>Robert Ray Robertson</i>	6. DATE 2011 NOV 1
<b>SECTION III - BATTALION LEVEL COMMANDER</b>		
1. I have reviewed Sections I and II and; <div style="margin-left: 20px;"> <input checked="" type="checkbox"/> a. The unit commander will initiate a CARR Program file on the soldier and ensure the soldier is counseled monthly on the status of the rehabilitation process and potential for further service. Additionally, the commander must personally counsel the soldier, at a minimum, every three months. Copies of these counselings will be maintained in the CARR Program file.             </div> <div style="margin-left: 20px;"> <input type="checkbox"/> b. Enrollment is disapproved.             </div>		
2. TYPED NAME AND RANK OF COMMANDER Johnny J, Johnson, LTC, AR	3. SIGNATURE <i>Johnny J. Johnson</i>	4. DATE 2011 NOV 5

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## ***Situational Information***

**CASE NAME:** SGT WILKERSON

1. You are the Reenlistment NCO for HHC, 743rd MI BN, Aurora, CO 80011-5000.
2. SGT Wilkerson wants to reenlist on 01 April 2010. She would like to reenlist for an assignment to Korea. She wants to reenlist for 4 years and receive a bonus. She does not want to cash in leave.
3. Additional information:
  - a. She has been recommended for continued service by her unit commander.
  - b. She is 65 inches tall and weighs 134 pounds.
  - c. She passed her most recent APFT on 16 Mar 2010.
  - d. SGT Wilkerson was AWOL for 8 days from 3 through 10 August, 1982.



**ENLISTED RECORD BRIEF**

BRIEF DT		NAME WILKERSON, MARY BETH		RANK - DOR SGT - 20091101		PMOS 98K		SSN 900-00-0023		COMPONENT REGULAR	
<div> <div>SECTION I - Assignment Information</div> <div> <div> <div>#S - 0</div> <div>CT</div> <div>MO</div> <div>TS</div> <div>TT</div> </div> <div> <div>#L - 0</div> <div>C</div> <div>O</div> <div>R</div> </div> <div> <div>#</div> <div>M</div> </div> <div>TOT:</div> </div> <div> <div>O/S Deployment Combat Duty</div> <div> <div>Start-End Date</div> <div>20070925</div> <div>20070510</div> <div>20070404</div> </div> <div> <div>4</div> <div>1</div> </div> </div> <div> <div>HHC, 743D MI BN</div> <div>NTTC</div> <div>CO D, 1<sup>ST</sup> STU BDE</div> </div> </div>											

# Eligibility Answersheet

Case Name: \_\_\_\_\_

INIT

MID

CAR

1. What is the soldier's category? .....

Current ETS: \_\_\_\_\_

What is the soldier's reason for discharge? ..... In-the-Window/SRR: \_\_\_\_\_

What is the date of discharge? ..... Discharge: \_\_\_\_\_

What is the date of reenlistment? ..... Reenlistment: \_\_\_\_\_

When appropriate, indicate date of extension. .... Extension: \_\_\_\_\_

2. Determine the soldier's eligibility under each of the following criteria. If the soldier is ineligible, then determine if that criteria is waivable.

	CRITERIA	E L I G I B L E	I N E L I G I B L E	E L I G I B L E	I N E L I G I B L E	W A I V A B L E		APPROVAL AUTHORITY		
						Y E S	N O	BN CDR (LTC)  OR SPCMCA	FIRST GENERAL OFFICER  OR GCMCA	EIS OR PERSCOM
		RENL		EXT						
	AGE									
	CITIZENSHIP									
	TRAINABILITY / EDUCATION									
	PULHES									
	APFT									
	WEIGHT CONTROL									
	RANK									
	MORAL & ADMIN.									

<b>CATEGORY</b>  ETS - BASD _____  +1 DAY _____	<b>AGE</b>  RENL - DOB _____  +TERM _____	<b>RANK</b>
<b>APFT</b>  APFT DATE + 9 MONTHS _____  - 1 DAY _____	BASD +RCP _____  - 1 DAY _____  CONVERT _____  RCP DATE - RENL DATE _____  + 1 DAY _____	
<b>WEIGHT</b>  RENL/EXT - DOB _____  GENDER: _____  HEIGHT: _____ WEIGHT: _____ MAX AUTH: _____		

3. What is the maximum authorized reenlistment period for this soldier?

NONE	2 YRS	3 YRS	4 YRS	5 YRS	6 YRS	INDEF
------	-------	-------	-------	-------	-------	-------

4. Is the soldier eligible to extend today ?

YES

Indicate why:

NO

Indicate why:

SRR	RANK	ELIGIBILITY	IN THE WINDOW	OTHER: _____
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## Options Answersheet

**CASE NAME:** \_\_\_\_\_

**Determine the soldier's eligibility for the following options.**

**ELIG**

**Regular Army Reenlistment Option**

**Current Station Stabilization Reenlistment Option**

           **Army Training Reenlistment Option**

**Overseas Assignment Reenlistment Option**

**CONUS Station-of-Choice Reenlistment Option**

Option Timeframe	6 Months Prior to ETS/ DEROS/Life Cycle End Date Option Eligibility
ETS DATE  - RENL DATE      - _____  _____	ETS DATE/DEROS/LIFE CYCLE END DATE  - RENL DATE  _____    - _____

## ***Bonuses Answersheet***

**CASE NAME:** \_\_\_\_\_

Indicate the appropriate answer(s) to the following questions:

Will the soldier be eligible to be paid  
a Selective Reenlistment Bonus (SRB)  
for this reenlistment?

\_\_\_\_\_  
**YES**

\_\_\_\_\_  
**NO**

1. If you indicated "Yes" to the question  
above, for which zone and multiplier  
is the soldier eligible?

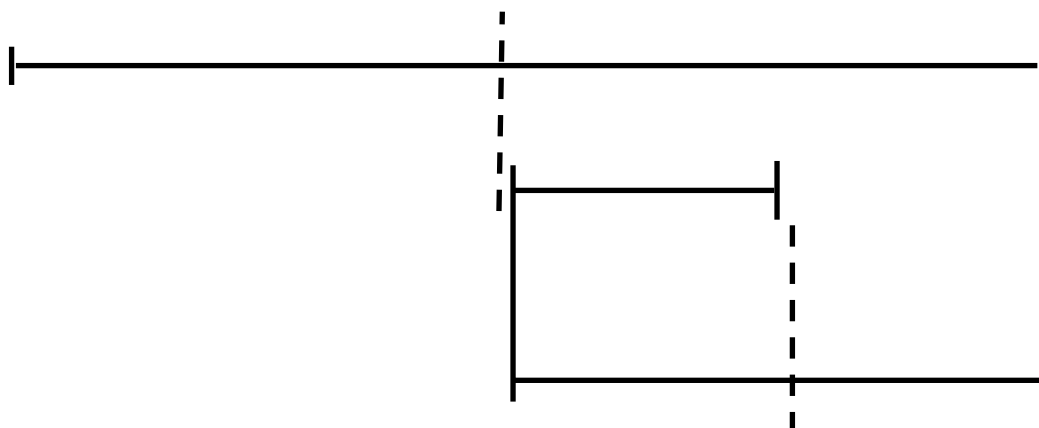
\_\_\_\_\_  
**A**

\_\_\_\_\_  
**B**

\_\_\_\_\_  
**C**

2. If you indicated "Yes" to the question  
above, how many months of additional  
obligated service will be used in the  
SRB computation?

\_\_\_\_\_  
**MONTHS**



AKO E-MAIL

1. SSN

2. Name (Last First Middle Suffix)

3. First Day Eligible (AC)

4. First Day Eligible (RC)

Last Day Eligible

Last Day Eligible

RETENTION/TRANSITION PROGRAM DATA WORKSHEET

For use of this form see AR 601-280. The proponent agency is the Army G1 Retention

RETAIN ELIGIBILITY TABS									
5. Spouse SSN	6. MPC Spouse	7. EFMP	8. EFMP Date	43. TYP WPM	44. DLAB	45. Physical Profile	46. Physical Cat	47. Physical Prof Dt	
9. DOB	10. Gender	11. Race	12. LOCID	13. Citizenship	48. HIV Date	49. Height	51. Body Fat %	52. Audio Perception	
14. Home of Record (Street)	15. BASD	16. PEBD	17. ETS	53. Color Perception	54. APFT	55. APFT Date	56. APFT Profile	57. MMRB Date	
	18. AEA Code	19. NBR RENL	20. DEROS	58. MOS Certified	59. PMOS	60. SMOS	61. Promotion MOS	62. AMOS	
(City, State, Zip)	21. AEA Term	22. Grade	23. Term LV Date	63. Bonus MOS	64. Bonus Date	65. Bonus(Prev/Zone)	66. SQI(s)	67. ASI(s)	
	24. DROS	25. Term	26. DCOST	68. LANG(s)	69. DLPT (Score/Date)	74. Unit Address (Unit Name)			
27. DT LST PCS	28. DOR	29. Prom Pts	30. DEP Date	31. FLAG (Code/Date)	70. Current UIC	(Street)			
32. TAFS (Years Months Days)	33. Civilian Ed Level	34. Civilian Ed Cert	35. Years Civilian Ed	72. MACOM	73. PSC	(City, State, Zip)			
36. MES	37. MEL	38. ASVAB Date	39. Math	40. Science	41. Dri	(Phone)			
							79. PSI Comp/Date	80. PSI Init/Date	81. PSI Stat/DDPSTA
82. Timeline (Notes, Miscellaneous Remarks)									

RESERVATION INFORMATION									
83. Option Preference(s)		85. Option Selected		90a. Training Data		90b. Assignment Date		94. Extension Data	
MOS	CONUS	OCONUS		86. Option Code	MOS	Start Date	Unit	Location	Current Enl Period
				87. Renl/Ext (Months)	Course Number	Graduation Date	On Orders Date	Report Date	New Enl Period (Years Months Weeks)
				88. Renl/Ext Date	Class	Location	EPD/CTL	Special Instructions	Extension Term
84. Special Prerequisite(s)				89. RCN/ECN	91. TAFS (Years Months Days)		92. Bonus (Multi/Amnt)	93. Bonus Message	New ETS Date
95. Spouse Name				96. Retention NCO (Rank Name Phone)			97. Reenlistment Officer (Rank, Name (FML), Branch, Phone)	98. Date Submitted	
99. Commander (Rank Name (FML), Branch, Phone)				100. Career Counselor (Rank Name Phone)			101. Career Counselor Signature		
DA FORM 4591-R (OCT 2005)									
All Previous Editions (DA 4591-R and DA 1315-R) are Obsolete									
Page 1 of 2									

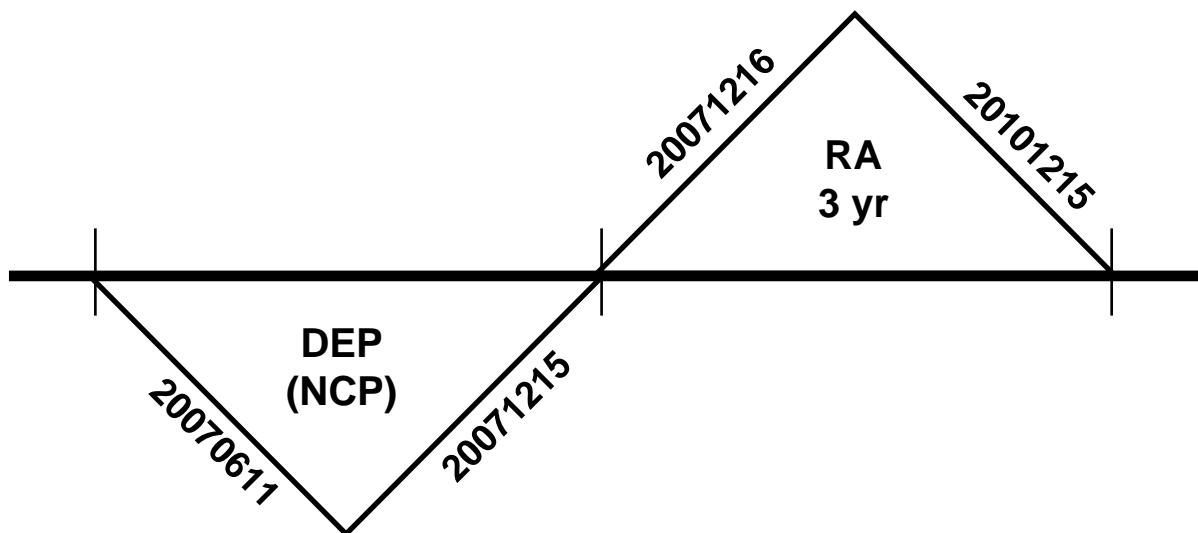
102. Record of Career Counseling			Counselor Initials
Type of Counseling When required Responsible Counselor	Counseling Date	Remarks	
INTEGRATION (Within 30 days of assignment) CAREER COUNSELOR			
PROFESSIONAL/CAREER DEVELOPMENT (Between 90 and 120 days of assignment) CAREER COUNSELOR			
CDR's PROFESSIONAL/CAREER DEVELOPMENT (Annually – BASD Anniversary) CAREER COUNSELOR			
CDR's RETENTION (26 months from ETS) COMPANY GDR			
RETENTION (24-25 months from ETS) CAREER COUNSELOR			
RETENTION OPTIONS (16-18 months from ETS) CAREER COUNSELOR			
RETENTION FOLLOW-UP (12-13 months from ETS) CAREER COUNSELOR			
RETENTION SUMMARY (7 months from ETS) CAREER COUNSELOR			
TRANSITION (6 months from ETS) CAREER COUNSELOR (ACIRC)			
REENLISTMENT FOLLOW-UP (30-60 days after reenlistment) RETENTION NCO			
CHANGE OF STATION/TRANSITION (60-90 days from PCS/leave/ training start date/Transition Leave/ETS) CAREER COUNSELOR			

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## ***Situational Information***

**CASE NAME:** SPC JOHNSON

1. You are the Reenlistment NCO for Btry A, 71st FA, Fort Sill, OK 73503-5000.
2. SPC Johnson came by your office today and said he wants to reenlist on 16 June 2009 and stay at Ft. Sill as long as possible. He wants to reenlist for four years, cash in his accrued leave, and draw a bonus if possible.
3. Additional information:
  - a. He has been recommended for continued service by his unit commander.
  - b. He is 71 inches tall and weighs 160 pounds.
  - c. He passed his most recent APFT on 21 Jan 2009.



[illegible]

# Eligibility Answersheet

Case Name: \_\_\_\_\_

INIT

MID

CAR

1. What is the soldier's category? .....

Current ETS: \_\_\_\_\_

What is the soldier's reason for discharge? ..... In-the-Window/SRR: \_\_\_\_\_

What is the date of discharge? ..... Discharge: \_\_\_\_\_

What is the date of reenlistment? ..... Reenlistment: \_\_\_\_\_

When appropriate, indicate date of extension. .... Extension: \_\_\_\_\_

2. Determine the soldier's eligibility under each of the following criteria. If the soldier is ineligible, then determine if that criteria is waivable.

	CRITERIA	E L I G I B L E	I N E L I G I B L E	E L I G I B L E	I N E L I G I B L E	W A I V A B L E		APPROVAL AUTHORITY		
						Y E S	N O	BN CDR (LTC)  OR SPCMCA	FIRST GENERAL OFFICER  OR GCMCA	EIS OR PERSCOM
		RENL		EXT						
	AGE									
	CITIZENSHIP									
	TRAINABILITY / EDUCATION									
	PULHES									
	APFT									
	WEIGHT CONTROL									
	RANK									
	MORAL & ADMIN.									



<b>CATEGORY</b>  ETS - BASD _____  +1 DAY _____	<b>AGE</b>  RENL - DOB _____  +TERM _____	<b>RANK</b>
<b>APFT</b>  APFT DATE + 9 MONTHS _____  - 1 DAY _____	BASD +RCP _____  - 1 DAY _____  CONVERT _____  RCP DATE - RENL DATE _____  + 1 DAY _____	
<b>WEIGHT</b>  RENL/EXT - DOB _____  GENDER: _____  HEIGHT: _____ WEIGHT: _____ MAX AUTH: _____		

3. What is the maximum authorized reenlistment period for this soldier?

NONE	2 YRS	3 YRS	4 YRS	5 YRS	6 YRS	INDEF
------	-------	-------	-------	-------	-------	-------

4. Is the soldier eligible to extend today ?

YES

Indicate why:

NO

Indicate why:

SRR	RANK	ELIGIBILITY	IN THE WINDOW	OTHER: _____
-----	------	-------------	---------------	--------------

## ***Options Answersheet***

**CASE NAME:** \_\_\_\_\_

**Determine the soldier's eligibility for the following options.**

**ELIG**

- \_\_\_\_\_ **Regular Army Reenlistment Option**
- \_\_\_\_\_ **Current Station Stabilization Reenlistment Option**
- \_\_\_\_\_ **Army Training Reenlistment Option**
- \_\_\_\_\_ **Overseas Assignment Reenlistment Option**
- \_\_\_\_\_ **CONUS Station-of-Choice Reenlistment Option**

### **Option Timeframe**

ETS DATE  
- RENL DATE - \_\_\_\_\_

### **6 Months Prior to ETS/ DEROS/Life Cycle End Date Option Eligibility**

ETS DATE/DEROS/LIFE CYCLE END DATE  
- RENL DATE \_\_\_\_\_

- \_\_\_\_\_

## ***Bonuses Answersheet***

**CASE NAME:** \_\_\_\_\_

Indicate the appropriate answer(s) to the following questions:

Will the soldier be eligible to be paid  
a Selective Reenlistment Bonus (SRB)  
for this reenlistment?

\_\_\_\_\_  
**YES**

\_\_\_\_\_  
**NO**

1. If you indicated "Yes" to the question  
above, for which zone and multiplier  
is the soldier eligible?

\_\_\_\_\_  
**A**

\_\_\_\_\_  
**B**

\_\_\_\_\_  
**C**

2. If you indicated "Yes" to the question  
above, how many months of additional  
obligated service will be used in the  
SRB computation?

\_\_\_\_\_  
**MONTHS**

The diagram consists of a horizontal line with vertical end caps. A vertical dashed line intersects this horizontal line. Below the horizontal line, a rectangular box is drawn. The right edge of the box is aligned with the vertical dashed line. A second vertical dashed line is positioned to the right of the first, within the box. This second dashed line divides the box into two parts: a larger left part and a smaller right part. The top and bottom horizontal edges of the box are solid lines, while the vertical edges are dashed lines.

AKO E-MAIL

1. SSN

2. Name (Last First Middle Suffix)

3. First Day Eligible (AC)

4. First Day Eligible (RC)

Last Day Eligible

Last Day Eligible

RETENTION/TRANSITION PROGRAM DATA WORKSHEET

For use of this form see AR 601-280. The proponent agency is the Army G1 Retention

RETAIN ELIGIBILITY TABS									
5. Spouse SSN	6. MPC Spouse	7. EFMP	8. EFMP Date	43. TYP WPM	44. DLAB	45. Physical Profile	46. Physical Cat	47. Physical Prof Dt	
9. DOB	10. Gender	11. Race	12. LOCID	13. Citizenship	48. HIV Date	49. Height	50. Weight	51. Body Fat %	52. Audio Perception
14. Home of Record (Street)  (City, State, Zip)	15. BASD	16. PEBD	17. ETS	53. Color Perception	54. APFT	55. APFT Date	56. APFT Profile	57. MMRB Date	
	18. AEA Code	19. NBR REINL	20. DEROS	58. MOS Certified	59. PMOS	60. SMOS	61. Promotion MOS	62. AMOS	
	21. AEA Term	22. Grade	23. Term LV Date	63. Bonus MOS	64. Bonus Date	65. Bonus(Prev/Zone)	66. SOL(s)	67. AS(s)	
24. DROS	25. Term	26. DCOST	68. LANG(s)	69. DLPT (Score/Date)	70. Current UIC	71. Current Location	74. Unit Address (Unit Name) (Street) (City, State, Zip) (Phone)	79. PSI Comp/Date	80. PSI Int/Date
27. DT LST PCS	28. DOR	29. Prom Pts	30. DEP Date	31. FLAG (Code/Date)	72. MACOM	73. PSC	76. Article 15	77. Court Martial	81. PSI Stat/DDP/STA
32. TIAFS (Years Months Days)	33. Civilian Ed Level	34. Civilian Ed Cert	35. Years Civilian Ed	75. AWOL	76. Article 15				
36. MES	37. MEL	38. ASVAB Date	39. Math	40. Science	41. Dri				
82. Timeline (Notes, Miscellaneous Remarks)									

RESERVATION INFORMATION									
83. Option Preference(s)		85. Option Selected		90a. Training Data		90b. Assignment Date		94. Extension Data	
MOS	CONUS	OCONUS		86. Option Code	MOS	Start Date	Unit	Current Enl Period	Enlistment date
				87. RenlExt (Months)	Course Number	Graduation Date	On Orders Date	New Enl Period (Years Months Weeks)	
				88. RenlExt Date	Class	Location	EPD/CTL	Extension Term	New ETS Date
84. Special Prerequisite(s)		89. RCNIECN		91. TAF'S (Years Months Days)		92. Bonus (MultiAmnt)		Extension Reason	
95. Spouse Name		96. Retention NCO (Rank Name Phone)		97. Reenlistment Officer (Rank, Name (FML), Branch, Phone)		98. Date Submitted			
99. Commander [Rank Name (FML), Branch, Phone]		100. Career Counselor (Rank Name Phone)		101. Career Counselor Signature					
DA FORM 4591-R (OCT 2005)									

All Previous Editions (DA 4591-R and DA 1315-R) are Obsolete

Page 1 of 2

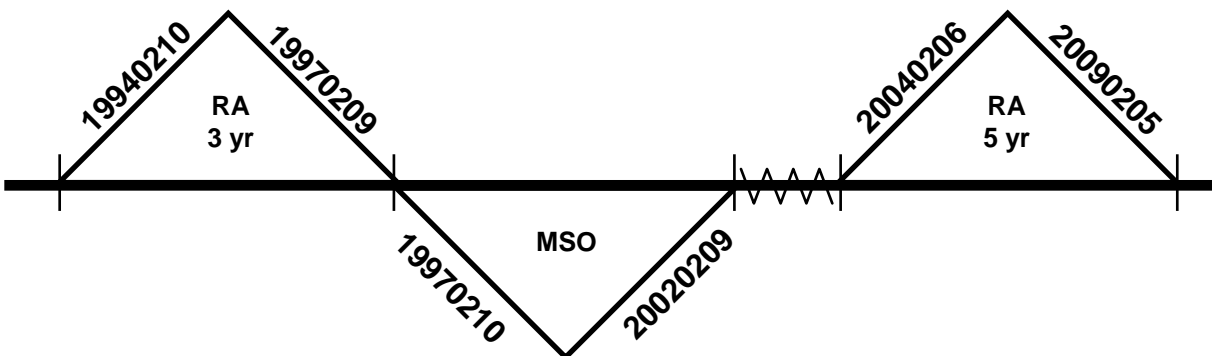
102. Record of Career Counseling			Counselor Initials
Type of Counseling When required Responsible Counselor	Counseling Date	Remarks	
INTEGRATION (Within 30 days of assignment) CAREER COUNSELOR			
PROFESSIONAL/CAREER DEVELOPMENT (Between 90 and 120 days of assignment) CAREER COUNSELOR			
CDR's PROFESSIONAL/CAREER DEVELOPMENT (Annually – BASD Anniversary) CAREER COUNSELOR			
CDR's RETENTION (26 months from ETS) COMPANY GDR			
RETENTION (24-25 months from ETS) CAREER COUNSELOR			
RETENTION OPTIONS (16-18 months from ETS) CAREER COUNSELOR			
RETENTION FOLLOW-UP (12-13 months from ETS) CAREER COUNSELOR			
RETENTION SUMMARY (7 months from ETS) CAREER COUNSELOR			
TRANSITION (6 months from ETS) CAREER COUNSELOR (ACIRC)			
REENLISTMENT FOLLOW-UP (30-60 days after reenlistment) RETENTION NCO			
CHANGE OF STATION/TRANSITION (60-90 days from PCS/leave/ training start date/Transition Leave/ETS) CAREER COUNSELOR			

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## ***Situational Information***

**CASE NAME:** SGT SNYDER

1. You are the Reenlistment NCO for HHC, 1st Bde, Fort Campbell KY 45347-5010.
2. SGT Snyder is on levy for Germany. His request for concurrent travel has been approved and he has decided to extend to complete the tour requirement. He would also like to cash in accrued leave. You have scheduled his extension for 15 Jan 2007.
3. Additional information:
  - a. He has been recommended for continued service by his unit commander.
  - b. He is 68 inches tall and weighs 172 pounds.
  - c. His arrival month is Jun 2007.
  - d. He passed his most recent APFT on 14 Oct 2006.



**ENLISTED RECORD BRIEF**

<b>BRIEF DT</b>	<b>NAME</b> SNYDER, SAMUEL STEVEN										<b>RANK - DOR</b> SGT - 20060701		<b>PMOS</b> 11B	<b>SSN</b> 900-00-0019	<b>COMPONENT</b> REGULAR																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
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# Eligibility Answersheet

Case Name: \_\_\_\_\_

INIT

MID

CAR

1. What is the soldier's category? .....

Current ETS: \_\_\_\_\_

What is the soldier's reason for discharge? ..... In-the-Window/SRR: \_\_\_\_\_

What is the date of discharge? ..... Discharge: \_\_\_\_\_

What is the date of reenlistment? ..... Reenlistment: \_\_\_\_\_

When appropriate, indicate date of extension. .... Extension: \_\_\_\_\_

2. Determine the soldier's eligibility under each of the following criteria. If the soldier is ineligible, then determine if that criteria is waivable.

	CRITERIA	E L I G I B L E	I N E L I G I B L E	E L I G I B L E	I N E L I G I B L E	W A I V A B L E		APPROVAL AUTHORITY		
						Y E S	N O	BN CDR (LTC)  OR SPCMCA	FIRST GENERAL OFFICER  OR GCMCA	EIS OR PERSCOM
		RENL		EXT						
	AGE									
	CITIZENSHIP									
	TRAINABILITY / EDUCATION									
	PULHES									
	APFT									
	WEIGHT CONTROL									
	RANK									
	MORAL & ADMIN.									

<b>CATEGORY</b>  ETS - BASD _____  +1 DAY _____	<b>AGE</b>  RENL/EXT - DOB _____  +TERM _____	<b>RANK</b>
<b>APFT</b>  APFT DATE + 9 MONTHS _____  - 1 DAY _____		BASD +RCP _____  - 1 DAY _____  CONVERT _____  RCP DATE - ETS _____
<b>WEIGHT</b>  RENL/EXT - DOB _____  GENDER: _____  HEIGHT: _____ WEIGHT: _____ MAX AUTH: _____		

3. What is the maximum authorized reenlistment period for this soldier?

NONE	2 YRS	3 YRS	4 YRS	5 YRS	6 YRS	INDEF
------	-------	-------	-------	-------	-------	-------

4. Is the soldier eligible to extend today ?

YES

Indicate why:

NO

Indicate why:

SRR	RANK	ELIGIBILITY	IN THE WINDOW	OTHER: _____
-----	------	-------------	---------------	--------------

## Options Answersheet

CASE NAME: \_\_\_\_\_

Determine the soldier's eligibility for the following options.

**ELIG**

- \_\_\_\_\_ Regular Army Reenlistment Option
- \_\_\_\_\_ Current Station Stabilization Reenlistment Option
- \_\_\_\_\_ Army Training Reenlistment Option
- \_\_\_\_\_ Overseas Assignment Reenlistment Option
- \_\_\_\_\_ CONUS Station-of-Choice Reenlistment Option

Option Timeframe	6 Months Prior to ETS/ DEROS/Life Cycle End Date Option Eligibility
ETS DATE - RENL DATE _____	ETS DATE/DEROS/LIFE CYCLE END DATE - RENL DATE _____
	- _____

## ***Bonuses Answersheet***

**CASE NAME:** \_\_\_\_\_

Indicate the appropriate answer(s) to the following questions:

Will the soldier be eligible to be paid  
a Selective Reenlistment Bonus (SRB)  
for this reenlistment?

\_\_\_\_\_  
**YES**

\_\_\_\_\_  
**NO**

1. If you indicated "Yes" to the question  
above, for which zone and multiplier  
is the soldier eligible?

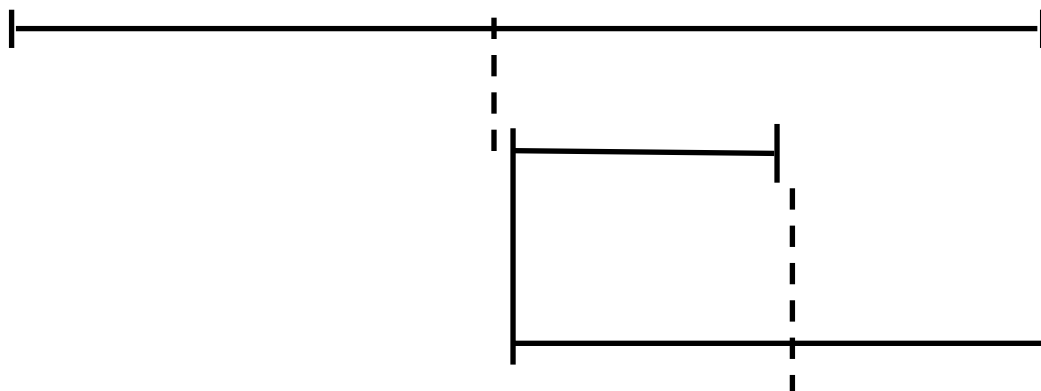
\_\_\_\_\_  
**A**

\_\_\_\_\_  
**B**

\_\_\_\_\_  
**C**

2. If you indicated "Yes" to the question  
above, how many months of additional  
obligated service will be used in the  
SRB computation?

\_\_\_\_\_  
**MONTHS**



AKO E-MAIL

1. SSN

2. Name (Last First Middle Suffix)

3. First Day Eligible (AC)

4. First Day Eligible (RC)

Last Day Eligible

Last Day Eligible

RETENTION/TRANSITION PROGRAM DATA WORKSHEET

For use of this form see AR 601-280. The proponent agency is the Army G1 Retention

RETAIN ELIGIBILITY TABS									
5. Spouse SSN	6. MPC Spouse	7. EFMP	8. EFMP Date	43. TYP WPM	44. DLAB	45. Physical Profile	46. Physical Cat	47. Physical Prof Dt	
9. DOB	10. Gender	11. Race	12. LOCID	13. Citizenship	48. HIV Date	49. Height	51. Body Fat %	52. Audio Perception	
14. Home of Record (Street)	15. BASD	16. PEBD	17. ETS	53. Color Perception	54. APFT	55. APFT Date	56. APFT Profile	57. MMRB Date	
	18. AEA Code	19. NBR RENL	20. DEROS	58. MOS Certified	59. PMOS	60. SMOS	61. Promotion MOS	62. AMOS	
(City, State, Zip)	21. AEA Term	22. Grade	23. Term LV Date	63. Bonus MOS	64. Bonus Date	65. Bonus(Prev/Zone)	66. SQI(s)	67. ASI(s)	
	24. DROS	25. Term	26. DCOST	68. LANG(s)	69. DLPT (Score/Date)	74. Unit Address (Unit Name)			
27. DT LST PCS	28. DOR	29. Prom Pts	30. DEP Date	31. FLAG (Code/Date)	70. Current UIC	(Street)			
32. TAFS (Years Months Days)	33. Civilian Ed Level	34. Civilian Ed Cert	35. Years Civilian Ed	72. MACOM	73. PSC	(City, State, Zip)			
36. MES	37. MEL	38. ASVAB Date	GT	MMMECH	SC/COMMO	75. ANVOL	76. Article 15		
39. Math	40. Science	41. Dri	42. MVB	CO/COMBT	FA	OF/FOOD	ST/TECH	79. PSI I Comp/Date	80. PSI II Init/Date
82. Timeline (Notes, Miscellaneous Remarks)									
81. PSI Stat/DDPSTA									

RESERVATION INFORMATION

83. Option Preference(s)		85. Option Selected		90a. Training Data		90b. Assignment Date		94. Extension Data	
MOS	CONUS	OCONUS		86. Option Code	MOS	Start Date	Unit	Location	Current Enl Period
				87. Renl/Ext (Months)	Course Number	Graduation Date	On Orders Date	Report Date	New Enl Period (Years Months Weeks)
				88. Renl/Ext Date	Class	Location	EPD/CTL	Special Instructions	Extension Term
84. Special Prerequisite(s)				89. RCN/ECN	91. TAFS (Years Months Days)		92. Bonus (Multi/Amnt)	93. Bonus Message	New ETS Date
95. Spouse Name				96. Retention NCO (Rank Name Phone)			97. Reenlistment Officer (Rank, Name (FML), Branch, Phone)	98. Date Submitted	
99. Commander (Rank Name (FML), Branch, Phone)				100. Career Counselor (Rank Name Phone)			101. Career Counselor Signature		
DA FORM 4591-R (OCT 2005)									
All Previous Editions (DA 4591-R and DA 1315-R) are Obsolete									
Page 1 of 2									

102. Record of Career Counseling			Counselor Initials
Type of Counseling When required Responsible Counselor	Counseling Date	Remarks	
INTEGRATION (Within 30 days of assignment) CAREER COUNSELOR			
PROFESSIONAL/CAREER DEVELOPMENT (Between 90 and 120 days of assignment) CAREER COUNSELOR			
CDR's PROFESSIONAL/CAREER DEVELOPMENT (Annually – BASD Anniversary) CAREER COUNSELOR			
CDR's RETENTION (26 months from ETS) COMPANY GDR			
RETENTION (24-25 months from ETS) CAREER COUNSELOR			
RETENTION OPTIONS (16-18 months from ETS) CAREER COUNSELOR			
RETENTION FOLLOW-UP (12-13 months from ETS) CAREER COUNSELOR			
RETENTION SUMMARY (7 months from ETS) CAREER COUNSELOR			
TRANSITION (6 months from ETS) CAREER COUNSELOR (ACIRC)			
REENLISTMENT FOLLOW-UP (30-60 days after reenlistment) RETENTION NCO			
CHANGE OF STATION/TRANSITION (60-90 days from PCS/leave/ training start date/Transition Leave/ETS) CAREER COUNSELOR			

**REQUEST FOR REENLISTMENT OR EXTENSION IN THE REGULAR ARMY**

For use of this form, see AR 601-280; the proponent agency is ODCSPER

**SECTION I - SOLDIER'S REQUEST**

1. TO

**COMMANDER  
HHC, 1ST BDE  
FT CAMPBELL, KY 45347**

2. FROM

**SGT SAMUEL STEVEN SNYDER  
900-00-0019  
HHC, 1ST BDE  
FT CAMPBELL, KY 45347**3. REQUEST I BE AUTHORIZED TO (*Select One*)☐

a. REENLIST IN THE ACTIVE COMPONENT.

☒

b. EXTEND MY ENLISTMENT FOR THE FOLLOWING REASON:

**TO MEET THE SRR FOR AN  
"ACCOMPANIED" TOUR TO GERMANY**4. ACCRUED LEAVE OPTIONS (*Select One*)☐

a. I DESIRE TO CASH IN \_\_\_\_\_ DAYS OF ACCRUED LEAVE.

☐

b. I DO NOT DESIRE TO CASH IN ACCRUED LEAVE.

☒

c. I AM EXTENDING MY PRESENT ENLISTMENT AND HAVE BEEN COUNSELED ON CASHING IN ACCRUED LEAVE.

5. DATE

**2007 JAN 01**

6. SIGNATURE

*Samuel Steven Snyder***SECTION II - COMMANDER'S CERTIFICATION**7. COMMANDER'S DETERMINATION OF QUALIFICATION (*Select one*)☒

a. SOLDIER IS FULLY QUALIFIED FOR REQUESTED ACTION.

☐b. SOLDIER IS NOT FULLY QUALIFIED AND REQUIRES WAIVER (*Select 8b or 8c(1) below*).☐c. SOLDIER IS FULLY QUALIFIED, BUT IS NOT RECOMMENDED FOR FURTHER SERVICE. (*Select 8c(2) below*)8. COMMANDER'S DETERMINATION/RECOMMENDATION FOR CONTINUED SERVICE WITHIN THE ARMY (*Select one*)☒

a. APPROVED

☐

b. RECOMMEND APPROVAL. DA FORM 3072 IS ATTACHED.

☐

c. DISAPPROVED

☐

(1) I DISAPPROVE THE SOLDIER'S REQUEST FOR WAIVER OF DISQUALIFICATION.

☐

(2) I HAVE INITIATED A BAR TO REENLISTMENT UNDER THE PROVISIONS OF CHAPTER 8, AR 601-280.

9. TYPED NAME, RANK AND BRANCH OF COMMANDER

**LLOYD R. SNEAD, CPT, IN**

10. SIGNATURE

*Lloyd R. Snead*

11. DATE

**2007 JAN 01**

**OATH OF EXTENSION OF ENLISTMENT**

(For use of this form, see AR 601-280; the proponent agency is DCSPER)

**APPLICANT DATA**

NAME (Last, First, Middle)

**SNYDER, SAMUEL STEVEN**

RANK

**SGT**

SSN

**900-00-0019**

PLACE OF EXTENSION (Unit, Installation, State, ZIP Code)

**HHC, 1ST BDE, FT CAMPBELL, KY 45347**EXTENSION CONTROL NUMBER  
(If Applicable)**0000010****AGREEMENT**

I, a member of the Regular Army, do hereby acknowledge this 15TH day of January, 2007, to have voluntarily extended my 5 YEAR enlistment of the 6TH day of FEBRUARY, 2004, as a soldier in the Regular Army of the United States to a period of 05 years 17 months 00 weeks from the last mentioned date. The period of this extension is 17 months and my new ETS date is 5 JANUARY 2011.

My request for extension is TO MEET THE SRR FOR AN "ACCOMPANIED" TOUR TO GERMANY.

(Specify reason)

Up paragraph 4-9a chapter 4, AR 601-280.

(Appropriate paragraph)

FULL SIGNATURE OF APPLICANT

*Samuel Steven Snyder*

DATE SIGNED

**2007 JAN 15****RESPONSIBLE CAREER COUNSELOR**

TYPED NAME (Last, First, MI)

**STOCKWELL, ASHLY N.**

RANK

**SSG**

SSN

**S-0389**

UNIT (Unit, Installation, State, ZIP Code)

**HHC, 1ST BDE  
FT CAMPBELL, KY 45347-5010**

REMARKS

**ADMINISTERING OFFICER**

Subscribed to before me this 15TH day of January, 2007.

TYPED NAME (Last, First, MI)

**SNEAD, LLOYD R.**

RANK

**CPT**

SIGNATURE

*Lloyd R. Snead*

UNIT (Unit, Installation, State, ZIP Code)

**HHC, 1ST BDE  
FT CAMPBELL, KY 45347-5010**